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## SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

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Meeting to be held in Civic Hall, Leeds on  
Monday, 14th December, 2009 at 10.00 am

A pre-meeting will take place for ALL Members of the Board  
in a Committee Room at 9.30 am

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### MEMBERSHIP

#### Councillors

- B Anderson (Chair) - Adel and  
Wharfedale;
- A Blackburn - Farnley and Wortley;
- A Castle - Harewood;
- R Downes - Otley and Yeadon;
- J Dowson - Chapel Allerton;
- D Hollingsworth - Burmantofts and  
Richmond Hill;
- K Hussain - Hyde Park and  
Woodhouse;
- G Hyde - Killingbeck and  
Seacroft;
- J Jarosz - Pudsey;
- J Marjoram - Calverley and  
Farsley;
- L Mulherin - Ardsley and Robin  
Hood;
- M Rafique - Chapel Allerton;

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*Please note: Certain or all items on this agenda may be recorded on tape*

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**Agenda compiled by:**  
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# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATIONS OF INTEREST</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 9TH NOVEMBER 2009</b></p> <p>To confirm as a correct record the minutes of the meeting held on 9<sup>th</sup> November 2009.</p>	1 - 8
7			<p><b>EXECUTIVE BOARD MINUTES</b></p> <p>To note the minutes of the Executive Board meeting held on 4<sup>th</sup> November 2009.</p>	9 - 16
8			<p><b>PERFORMANCE REPORT 2009/10 QUARTER 2</b></p> <p>To consider a report from the Head of Policy and Performance presenting an overview of performance against the priority outcomes relevant to the Scrutiny Board's portfolio and an analysis of performance indicator results at the end of Quarter 2.</p>	17 - 54

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>WORKLESSNESS REVIEW - UPDATE</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting an update on the Scrutiny review into Worklessness, which is being conducted by a working group of the Board.</p> <p>(Appendix 1 – to follow)</p>	55 - 78
10			<p><b>RECOMMENDATION TRACKING</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting a quarterly recommendation tracking report.</p>	79 - 90
11			<p><b>PROCUREMENT OF THE GROUNDS MAINTENANCE CONTRACT FOR 2011 - DRAFT INTERIM STATEMENT</b></p> <p>To consider and agree a draft interim Statement of the Board in relation to the procurement of the Grounds Maintenance Contract for 2011.</p> <p>(Draft interim Statement - to follow)</p>	91 - 92
12			<p><b>WORK PROGRAMME</b></p> <p>To receive a report from the Head of Scrutiny and Member Development on the Board's current work programme.</p>	93 - 110
13			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday, 11<sup>th</sup> January 2010 at 10.00 a.m. (Pre-meeting at 9.30 a.m.)</p>	

# Agenda Item 6

## SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

MONDAY, 9TH NOVEMBER, 2009

**PRESENT:** Councillor B Anderson in the Chair

Councillors A Blackburn, R Downes,  
J Dowson, D Hollingsworth, G Hyde,  
J Jarosz, J Marjoram, L Mulherin and  
M Rafique

### 55 Chair's Opening Remarks

The Chair welcomed everyone at today's Scrutiny Board (Environment & Neighbourhoods) meeting and introduced guests from Trinity and All Saints University, a group of students studying journalism.

The Chair welcomed the journalism students and invited them to ask Members relevant questions at the end of the meeting.

Board Members were then asked to introduce themselves.

### 56 Apologies for Absence

An apology for absence was received on behalf of Councillor A Castle. The Chair also informed the meeting that Susan Upton, Head of Waste Management was also unable to attend today's meeting.

### 57 Declarations of Interest

The following declarations of interest were declared:

- Councillor A Blackburn in her capacity as a Director of Groundwork Leeds (Agenda Item 8 – Minute 60 refers), and in her capacity as a Director of West North West Homes (Agenda Item 10 – Minute 62 refers).
- Councillor J Dowson in her capacity as a Director of Groundwork Leeds (Agenda Item 8 – Minute 60 refers).
- Councillor G Hyde in his capacity as a Director of East North East ALMO (Agenda Items 9 & 10 – Minutes 61 & 62 refer).

### 58 Minutes and Matters Arising - 9th October 2009

Referring to Minute 53 of the last meeting, the Chair confirmed that the unemployment figures requested would be considered by the Worklessness Working Group as part of its next meeting on 17<sup>th</sup> November 2009 and that a full progress report would be brought back to the Board at its 14<sup>th</sup> December 2009 meeting.

Following discussions on the previous minutes, the Director of Environment & Neighbourhoods agreed to supply Members with information on the following issues:

- Minute 50 – Inquiry into Older People’s Housing – it was acknowledged that levels of under occupancy across Council housing stock was an issue raised during this inquiry and also an earlier inquiry into Lettings. Previously the Board recognised the need for the council to increase its customer profiling to help alleviate difficulties in finding suitable alternative accommodation for customers who apply to downsize. Members requested an update on this and also the numbers of customers that had taken advantage of the Council’s incentive scheme to downsize.
- Minute 48 – Statement on Enforcement of Dog Fouling – Dog Warden Service Strategy – confirmation was sought on whether the new Community Environmental Officer posts were going to be able to enforce fixed penalty notices as part of their remit and not just pass on information to the Dog Wardens. Clarification was also sought on the timetable of when the other measures were to be implemented, especially those involving Dog Control Orders.
- Minute 51 – Housing Solutions/Mortgage Rescue – Members requested further details regarding Mortgage Rescue Schemes and the reason for the low uptake on such schemes.

**RESOLVED -**

- (a) That the minutes of the previous meeting held on 9<sup>th</sup> October 2009 be approved as a correct record.
- (b) That the Director of Environment & Neighbourhoods supply Board Members with information on the issues now raised.

**59 Executive Board Minutes**

**RESOLVED** – That the minutes of the Executive Board meeting held on 14<sup>th</sup> October 2009 be received and noted.

**60 Inquiry into Recycling**

The Head of Scrutiny and Member Development submitted a report in line with sessions one of the Board’s Inquiry into Recycling.

Appended to the report was a copy of the following documents for Members’ information/comments:

- Inquiry Into Recycling – Terms of Reference (Appendix 1 refers)
- Summary report of the Working Group meeting held on 19<sup>th</sup> October 2009, together with various maps indicating no green areas by wedge (Appendix 2 refers)
- Report of the Director of Environment and Neighbourhoods – Scrutiny Inquiry into Recycling – Existing Collection and Disposal Methods (Appendix 3 refers)

The following representatives were in attendance and responded to Members’ queries and comments:

- Neil Evans, Director of Environment and Neighbourhoods
- Councillor J Monaghan, Executive Member for Environmental Services

In brief, the main issues raised were:

- Confirmation of when the report on the Recycling Infrastructure would be submitted to Executive Board for consideration.  
*(In response, the Director informed the meeting that the report had been delayed until a resolution had been reached regarding the streetscene dispute).*

It was acknowledged that this report acknowledges the Board's inquiry and reflects any significant issues that are being raised.

- Members considered the existing service gaps in terms of the SORT recycling provision. In terms of addressing this gap, particular emphasis was made on finding solutions to meet the needs of those particular local areas.
- Members noted that 55% of the city currently receive collections of garden waste and that around a further 22% of remaining household waste were deemed suitable to be included in collection routes. Members sort clarification of what impact that 22% would have on improving the overall collection figures.  
*(In response, the Director informed the meeting that it would add 2% to the overall figures).*
- Members recognised the need for further clarification on which plastics are recyclable and also suggested lobbying manufacturers to restrict the unnecessary use of packaging and the many different types of plastics used. Members also highlighted the confusion caused by the coding system used by manufacturers to show which plastics are recyclable as not all authorities collect the full range of recyclable plastics.  
*(In response, the Director also recognised the benefits of having a national campaign for plastics with a clear set of guidance).*
- Particular reference was also made to recycling glass. The Executive Board Member for Environmental Services acknowledged that whilst there were extensive bottle banks placed across the city there were certain areas which do not have access to a bottle bank and that solutions need to be made to meet their needs.
- Members felt that some of the bottle banks were a noise nuisance and that there needs to be closer working with Planning in order to decide where the most appropriate place would be to site the bottle banks in order to avoid noise nuisance in residential areas.
- Members felt there was a need for more collections at bottle banks in order to avoid frequent overflows. It was also suggested that more partnership work needs to be carried out with local supermarkets rather than duplicate efforts for bottle bank collections.

- With regard to the new waste transfer station off Kirkstall Road, clarification was sought on the next round of public consultation as Members understood that further research would be done in relation to the potential impact on traffic at this particular site. It was highlighted that local residents felt that there were other sites across the city that would be more appropriate, such as along the Ring Road and not in the centre of city.  
*(In response, the Director informed the meeting that once final bidders had been identified there would be further consultation. However, there would be no further consultation regarding the location of the site itself as this had already been agreed and put into the specification. Bidders had been given the opportunity to put forward alternative locations, but none had been identified to date.*

*With regard to traffic impact at the Kirkstall Road site, the Director informed the meeting that the lorries using the site were not expected to cause any major problem as the lorries would not enter the site during the peak times).*

It was agreed that this issue would be picked up with Ward Members separately.

- A Member raised concerns that in some areas where there is a green bag collection service, the green bag was not always replaced for future use.
- Clarification of the overall Education Strategy for recycling.  
*(In response, the Director confirmed that resources had been put into educating people about recycling which has had a positive impact on the majority of people. The focus now was targeting the hard to reach areas such as the transient population i.e. students).*
- Clarification was sought on what impact the strike action has had on the Council's current recycling targets and whether there would be an evaluation on this in the future. It was also felt that the public may need to be encouraged again to start recycling.  
*(In response, the Director informed the meeting that in September 2009 the department achieved around 30% recycling with the vast majority being through the household waste sites. However the overall tonnage of recycling collected was down as was the amount of waste collected for disposal).*

Members requested the most up-to-date target figures and details of the target figures for last year to use as a comparator.

It was agreed that this information would be forwarded to next Working Group meeting in December 2009.

- How much of the recycling waste had been contaminated?  
*(In response, the Director informed the meeting that he was unaware of how much people were either stopping or contaminating recyclables. It*



*was noted that over the next few days the Council would be taking a sample of green bins, from five selected routes across the city to ascertain whether any ordinary rubbish had ended up in the recycling bin due to the black bins overflowing).*

Members requested clarification of those five routes.

- Clarification was sought on when waste management were proposing to return to monthly collections.  
*(In response, the Director informed the meeting that monthly recycling collections would start from Monday, 16<sup>th</sup> November 2009).*

Members requested that the collection dates be communicated effectively to residents either via leaflet or by using the local media.

- Members also advised that the database on the Council's recycling web page that is used by Members and the public to clarify refuse and recycling collection dates be kept up-to-date as Members had looked up a number of addresses which were not recognised by the database.
- Members made reference to the use of fortnightly collections and food waste collections and sort clarification of when the Food Waste Trial Pilot Scheme in Rothwell would commence.

It was acknowledged that whilst the pilot was still planned for the future, it would be difficult to proceed with the Scheme under the current circumstances.

- Members referred to the Way Forward Review of Waste Collection Services and the report submitted to Executive Board on 22<sup>nd</sup> July 2009 where it was agreed that the process of market testing waste collection be commenced.

The Executive Board Member for Environmental Services informed the meeting that a reference to this had been made at the Council meeting held on 16<sup>th</sup> September 2009 requesting reconsideration of the agreement to proceed with market testing.

*(In response, the Director informed the meeting that the Council wants to achieve the best quality service and if that can be achieved inhouse then the Council would not commence with market testing, but if not, then market testing would be carried out).*

- Members felt there was a need to undertake a cost analysis in terms of providing a tailored service for local areas. Such analysis would help to inform the Board with its final recommendations.
- Members suggested that as part of the inquiry it would also be worth researching what methods other countries had adopted for recycling as best practice.

The Chair thanked Councillor Monaghan and Neil Evans for their attendance.

**RESOLVED** - That the summary report of the Working Group meeting held on 19<sup>th</sup> October 2009 and the report by the Director of Environment and Neighbourhoods regarding existing collection and disposal methods and the comments now made, be received and noted.

Note: Councillor D Hollingsworth joined the meeting at 10.15 a.m. and Councillor M Rafique joined the meeting at 10.30 a.m. during consideration of the above item.

## 61 Inquiry into the EASEL Programme

The Head of Scrutiny and Member Development submitted a summary report of the Working Group meeting held on 15<sup>th</sup> October 2009.

Appended to the report was a copy of the following documents for Members' information/comments:

- Appendix 1 – Summary Report of the Working Group meeting held on 15<sup>th</sup> October 2009.
- Annex A – EASEL Working Group – update on programme and consultation.

Stephen Boyle, Chief Regeneration Officer was in attendance and responded to Members' queries and comments.

In brief, the following issues were raised:

- In acknowledging the methods adopted in the consultation process, clarification was sought on how many residents had been consulted as part of the EASEL Programme.  
*(In response, the Chief Regeneration Officer informed the meeting that overall there had been extensive consultation on the Area Action Plan involving around 4,000-5,000 people in the EASEL area and that consultation continues using a variety of methods such as newsletters, community radio and ALMOs who have their own forums).*

It was noted that the Council were now looking to adopt a revised approach to neighbourhood planning, in light of the current economic climate, that would now focus on detailed plans for specific smaller areas within the EASEL area.

The Chair thanked Stephen Boyle for his attendance.

**RESOLVED** - That the summary report of the Working Group meeting held on 15<sup>th</sup> October 2009 be received and noted.

**62 Response to the CLG Consultation Around Social Housing Allocations**

The Head of Scrutiny and Member Development submitted a report, together with a copy of the Council's proposed response to the Communities and Local Government (CLG) consultation on social housing allocations, 'Fair and flexible'.

Following a working group meeting held on 15<sup>th</sup> October 2009 to discuss the Council's proposed response with senior housing officers, the comments made by the working group were incorporated into the Council's response and this was subsequently circulated to all Board Members for consideration and endorsement before being submitted to the CLG on 23<sup>rd</sup> October 2009.

Angela Brogden, Principal Scrutiny Adviser presented the report and responded to Members' questions and comments.

**RESOLVED** – To note and formally endorse the Council's response to the CLG consultation on social housing allocations, 'Fair and Flexible'.

**63 Work Programme**

The Head of Scrutiny and Member Development submitted a report on the Board's current work programme.

Appended to the report were copies of the following documents for the information/comment of the meeting:

- Appendix 1 – Current work programme, including an update on the reviews being conducted by the Board's working groups.
- Appendix 2 – Relevant extract of the Forward Plan of Key Decisions for the period 1<sup>st</sup> November 2009 to 28<sup>th</sup> February 2010.

The Chair reminded Board Members that Performance Management Training had been arranged for Friday, 13<sup>th</sup> November 2009 at 1.00 p.m.

**RESOLVED** – That the contents of the report, its appendices and the comments now made be noted.

**64 Date and Time of Next Meeting**

Monday, 14<sup>th</sup> December 2009 at 10.00 a.m. (Pre-meeting at 9.30 a.m.).

The Chair thanked everyone for their attendance.

(The meeting concluded at 11.50 a.m.)

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## EXECUTIVE BOARD

WEDNESDAY, 4TH NOVEMBER, 2009

**PRESENT:** Councillor R Brett in the Chair

Councillors A Carter, J L Carter,  
R Finnigan, S Golton, R Harker, P Harrand,  
J Monaghan, J Procter and K Wakefield,

Councillor R Lewis - Non-Voting Advisory Member

### 108 Minutes

**RESOLVED** – That the minutes of the meeting held on 14<sup>th</sup> October 2009 be approved.

### ADULT HEALTH AND SOCIAL CARE

### 109 Deputation to Council - The 'Time to Change' City Wide Steering Group Seeking Leeds City Council Support for the Events Planned to be held in Leeds as part of the National 'Time to Change' Campaign

The Director of Adult Social Services submitted a report in response to the deputation to Council from the 'Time to Change' City-Wide Steering Group on 16<sup>th</sup> September 2009.

#### **RESOLVED –**

- a) That the Council's support for the Deputation be confirmed, and that the work of Time to Change be endorsed by promoting the campaign to a wide audience across the City.
- b) That it be noted that the Council will carry promotional materials in One Stop Centres, Libraries etc and place links to the Time to Change campaign on the LCC website and intranet.
- c) That the Board notes the Council's approach in tackling these issues, as described in paragraph 3.1.2 of the report, and agrees that the Council can lead by example in line with its Disability Employment Strategy, by ensuring that good practice is followed in supporting employees with mental health problems.

### 110 Deputation to Council - The Access Committee for Leeds regarding Planned Day Centre Closures

Draft minutes to be approved at the meeting  
to be held on Wednesday, 9th December, 2009

The Director of Adult Social Services submitted a report in response to the deputation to Council from the Access Committee for Leeds on 16<sup>th</sup> September 2009.

**RESOLVED** - That the response to the deputation be noted and considered in conjunction with the accompanying report from Day Centres to Day Services: Response to the Consultation on Day Services as referred to in minute 111 below.

**111 From Day Centres to Day Services - Response to the Consultation on Day Services**

Further to minute 43 of the meeting held on 22<sup>nd</sup> July 2009 The Director of Adult Social Services submitted a report summarising the consultation process undertaken with respect to the future role and purpose of the Council's day centres for older people, and detailing the recommendations for the development of day services for older people, following consideration of the responses received.

**RESOLVED** -

- a) That the outcome of the consultation and comments received be noted.
- b) That the revised proposals outlined at paragraphs 5.4 to 5.8 of the report be approved
- c) That the implementation plan outlined in paragraph 6 be endorsed.
- d) That active consideration be given to the future use of the buildings with a particular review of locally based services in the Holbeck area.
- e) That further work to publicise and promote the implementation of self directed support and personal budgets be championed through the scrutiny review of Personalisation.
- f) That supply and demand of day care services be kept under close review with further reports as required.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter)

## **CENTRAL AND CORPORATE**

### **112 Financial Health Monitoring 2009/10 - Half Year Report**

The Director of Resources submitted a report on the financial health of the authority after six months of the financial year in respect of the revenue budget and the housing revenue account.

#### **RESOLVED –**

- a) That the projected financial position of the authority after six months of the financial year be noted and that directorates be requested to continue to develop and implement action plans.
- b) That Council be recommended to approve a virement in the sum of £1,000,500 from debt charge savings to fund the early leavers initiative.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

### **113 Capital Programme Update 2009-2013**

The Director of Resources submitted a report providing financial details of the 2009/10 month 6 Capital Programme position and proposing a small number of scheme specific approvals which had arisen since the 2008/09 – 2012/13 Capital Programme was approved in February 2009.

#### **RESOLVED –**

- a) That the latest position on the general fund and Housing Revenue Account capital programmes be noted together with the fact that further work will take place with East North East Homes to clarify funding responsibilities.
- b) That it be noted that the general fund capital programme now takes account of £1,000,000 of additional highways maintenance costs and £1,600,000 of Building Schools for the Future development costs in 2009/10.
- c) That approval be given to the release of £844,000 from the Strategic Development Fund already earmarked for New Generation Transport to meet the Council's share of development costs in 2009/10.
- d) That approval be given to the transfer of £50,000 from the capital contingency scheme to meet the development costs on the Accelerated Development Zones pilot scheme.
- e) That the earmarking of the Wortley High School capital receipt to the Building Schools for the Future programme be approved.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 9th December, 2009

- f) That the injection of additional spend of £600,000 on the City Varieties Music Hall be approved.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

**114 Treasury Management Strategy Update 2009/10**

The Director of Resources submitted a report providing a review and update on the Treasury Management Strategy for 2009/10.

**RESOLVED** - That the update on Treasury Management borrowing and investment strategy for 2009/10 be noted.

**115 Gambling Act 2005 Statement of Licensing Policy**

The Assistant Chief Executive (Corporate Governance) submitted a report providing an update on the review and public consultation of the Gambling Act 2005 Statement of Licensing Policy, and presenting the revised document for the purposes of the Board's recommendation to full Council.

The Assistant Chief Executive (Corporate Governance) reported the outcome of discussions at the meeting of the Scrutiny Board (Central and Corporate) on 2<sup>nd</sup> November 2009.

**RESOLVED –**

- a) That having considered the responses to the consultation carried out, including the comments of Scrutiny Board given verbally at this meeting and the Final Consultation Report at Appendix 2, this Board endorses the proposed responses to the consultation exercise and recommends to full Council that these be approved as the Council's response to matters raised in consultation.
- b) That the revised draft Statement of Gambling Policy as set out at Appendix 1 to the report be noted and that full Council be recommended to approve this as the final Policy under the Gambling Act 2005.

**116 Council Business Plan 2008-11: Mid-Term Review and Refresh**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report outlining a number of proposed amendments to the Council Business Plan 2008-2011.

**RESOLVED –**

- a) That the proposed changes to the Council Business Plan 2008-11 be approved.



- b) That Council be recommended to approve these amendments at their meeting on 18<sup>th</sup> November 2009.
- c) That the Chief Executive be authorised to review and update any performance targets for the final year of the plan.

## **ENVIRONMENTAL SERVICES**

### **117 Revised Environment Policy**

The Director of City Development submitted a report presenting for adoption the revised Environment Policy, clarifying the rationale behind the Policy and identifying the core elements and the links to the Leeds Strategic Plan, Eco Management and Audit Scheme (EMAS) and other requirements.

**RESOLVED** – That the revised Environment Policy at Appendix 1 to the report, which will be signed by the Joint Leaders of the Council and the Chief Executive, be approved for adoption.

## **DEVELOPMENT AND REGENERATION**

### **118 Remediation of Gardens in the Meanwood Area - Contaminated Land Inspection Strategy**

The Director of City Development submitted a report on a proposed scheme of remediation works to 41 properties in the Meanwood area to remove contaminated soil from all garden areas, to a minimum depth of 0.6m, and replacement with clean soil; the scheme to be funded by grant from the Department for the Environment, Food and Rural Affairs.

**RESOLVED** –

- a) That approval be given to a fully funded injection of £1,375,503 into the 2009/12 Capital Programme from DEFRA government grant.
- b) That approval be given to the incurring of expenditure of £1,375,503 on the construction works relating to the scheme.

## **NEIGHBOURHOODS AND HOUSING**

### **119 New Social Housing in EASEL**

The Director of Environment and Neighbourhoods submitted a report providing details of a new funding opportunity which would enable two of the EASEL phase 1 sites to be brought forward for the provision of new social housing.

**RESOLVED** –

- a) That the construction of a 63 unit scheme within the EASEL area be authorised and that responsibility for the appropriate negotiations within

the funding approved in this decision be delegated to the Directors of Environment and Neighbourhoods, City Development and Assistant Chief Executive (Corporate Governance).

- b) That approval be given to an injection into the capital programme of £7,089,000 and that expenditure in the same sum be authorised for the building of 63 new social houses which will be funded from £3,509,000 of Homes and Communities Agency grant and £3,580,000 prudential borrowing funded from the Housing Revenue Account.

## **CHILDREN'S SERVICES**

### **120 Proposal for Expansion of Primary Provision in the Gildersome Area**

The Chief Executive of Education Leeds submitted a report on a proposed consultation exercise with respect to permanently expanding Gildersome Primary School by one form of entry with effect from 2011, as part of the remodelling work planned through the Primary Capital Programme.

In presenting the report the Executive Member (Learning) corrected a reference to a recommendation of the report as contained in the Executive Summary by deletion of the reference to 2012 and its replacement with 2011.

#### **RESOLVED –**

- a) That formal consultation be undertaken on the proposal to permanently expand Gildersome Primary School by one form of entry to two forms of entry with effect from September 2011.
- b) That a report on the outcome of the consultation be brought back to the Board in Spring 2010.

### **121 Design and Cost Report - Boston Spa Children's Centre**

The Acting Chief Officer of Early Years and Integrated Youth Support Service Leeds submitted a report outlining proposals with respect to the development of Boston Spa Children's Centre.

**RESOLVED –** That approval be given to the transfer of £468,900 from the Phase 3 Children's Centre Parent (capital scheme 14778) and £100,000 from the GSSG Extended Services Parent 2008-2010 (capital scheme 14777), £100,000 from GSSG Quality and Access funding, £60,000 Section 106 monies, £105,000 Area Management funding, £20,000 of Youth Capital funding and that authority be given to incur expenditure on construction £668,300, equipment £30,000, and fees £155,600.

**122 Multi-function centre: Co-Location Capital Grant**

(a) Design and Cost Report: 'Wyke Beck Community Centre' Co-Location Capital Grant 2009/10 – 2010/11

The Director of Children's Services submitted a report on the proposed injection of the £3,335,000 Co-Location Capital Grant funding into the Council's capital programme and seeking authority to spend the capital monies on the 'Wyke Beck Community Centre' scheme.

**RESOLVED** – That the injection of capital expenditure in the sum of £3,335,000 into the capital programme be approved and that authority be given to spend in the same amount as set out in section 3 of the report.

(b) Lease of Land Adjoining the David Young Academy

The Director of Children's Services submitted a report on a request received from the David Young Community Academy for a lease of land associated with the Co-location scheme referred to in (b) above.

**RESOLVED** – That the request from the David Young Community Academy to lease the additional land on the terms outlined in the report be agreed and progressed.

DATE OF PUBLICATION: 6<sup>th</sup> November 2009

LAST DATE FOR CALL IN: 13<sup>th</sup> November 2009

(Scrutiny Support will notify Directors of any items called in by 12:00 noon on 16<sup>th</sup> November 2009)

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Originator:  
Heather Pinches

Tel: 22 43347

## Report of the Head of Policy and Performance

### Meeting: Environment and Neighbourhoods Scrutiny Board

Date: 14<sup>th</sup> December 2009

### Subject: Performance Report 2009/10 Quarter 2

**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

## 1 Executive Summary

- 1.1 This report presents the Quarter 2 action trackers summarising our progress against the Leeds Strategic Plan improvement priorities relevant to the Environment and Neighbourhoods Scrutiny Board for the first six months of 2009/10. The action tracker templates have been revised based on feedback received at quarter 4 to provide a more succinct and focused update but they still provide both a contextual update of achievements and results for aligned performance indicators. Furthermore the trackers are provided by exception only ie only those with an overall progress rating of red or amber are supplied with this report. A complete set of action trackers are provided on the intranet for information. In addition a full set of performance indicator results are also provided at in appendix 3. Appendix 1 provides an overall summary of performance against all the relevant Leeds Strategic Plan improvement priorities and shows that 73% (11 out of 15) of these are currently assessed as green.

## 2 Purpose of the Report

- 2.1 The purpose of this report is to present an overview of performance against the priority outcomes relevant to the Environment and Neighbourhoods Scrutiny Board including an analysis of performance indicator results at the end of Quarter 2 so that the Board may understand and challenge current performance.

## 3 Background Information

- 3.1 The format of the action trackers have been amended following on from feedback received from the 2008/09 Quarter 4 reports where it was highlighted that too much information was provided. Accountable Officers were asked where possible to limit their action trackers to one A4 page (2 sides), however, some Chief Officers felt this was not possible without cutting out essential information, therefore, the limit was not rigidly applied so that the trackers provided a complete picture of performance.

3.2 A number of appendices of information are provided with this report and these are summarised below:

- **Appendix 1** – summary sheet showing the overall progress rating against the improvement priorities relevant to the Environment and Neighbourhoods Scrutiny Board.
- **Appendix 2** – Amber and red rated action trackers. These trackers include a contextual update as well as key performance indicator results.
- **Appendix 3** – Performance Indicator report containing quarter 2 results for all performance indicator which can be reported in year from the National Indicator set and any key local indicator which are relevant.

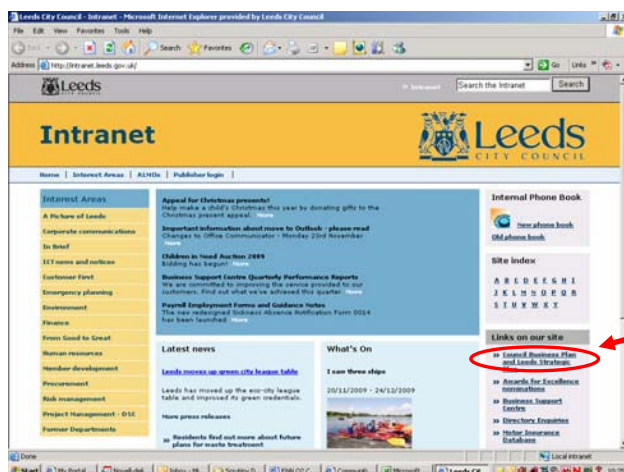
This information is supported by two guidance documents to aid the reader in interpreting the actions trackers and the performance indicator reports.

## 4 Main Issues

4.1 As part of the performance management process each strategic improvement priority is given an overall traffic light or RAG (Red/Amber/Green) rating which denotes the progress based on all the information provided in the Action Tracker including progress against targets for all aligned performance indicators, progress in the delivery of key actions/activities and taking into account all relevant challenges and risks. This traffic light rating is assigned by the Accountable Officer and agreed with the Accountable Director. The action trackers provided in this report (see appendix 2) are those where overall progress has been assessed as red or amber ie:

- **Amber** defined as minor delays/issues are having an impact on delivery but remedial action is underway/planned and the key performance indicator(s) results are likely to be on, or close to, target.
- **Red** defined as significant delays or issues to address and unlikely to meet targets for key performance indicators

4.2 This exception reporting is to enable the Board to focus their attention on those areas where progress is not on track. However, all action trackers for Quarter 2 have been published on the intranet so that all the green action trackers are also available for members to examine and challenge. These can be found on the intranet by following the link to the Council Business Plan / Leeds Strategic Plan from the front page (see diagram below).



Follow the link from the intranet home page here

4.3 The action trackers provide a high level summary of performance against each of our strategic improvement priority areas and as such include relevant aligned performance indicator results. However there are also a number of other national and local indicators for which quarter 2 results are available and many of these do indeed support the delivery of our priorities. Therefore, a full performance indicator report is also included at appendix 3 (this has also been published on the intranet) and again these results are traffic lighted based on the predicted year

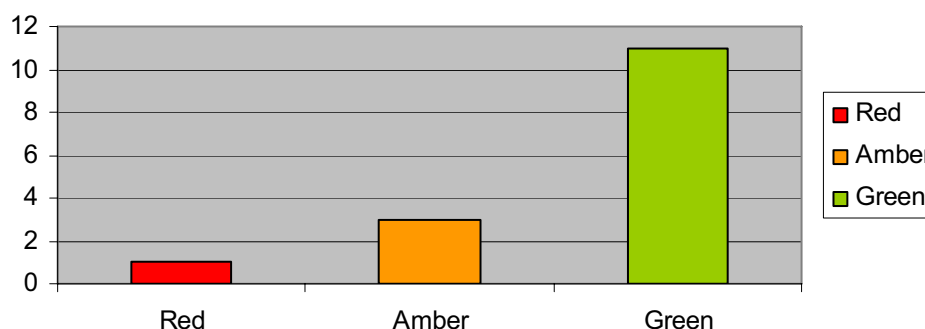
end performance. However, the commentary provided on this report is limited to key issues about the data itself rather than providing an explanation of key performance issues.

### Analysis of Overall Performance at Quarter 2

#### Improvement Priorities

- 4.4 There are 15 improvement priorities from the Leeds Strategic Plan which are relevant to the Environment and Neighbourhoods Board and of these 3 are assessed as amber, 1 as red and 11 are assessed as green. Full details are provided in appendix 1.

### RAG rating of Environment and Neighbourhoods Action Trackers

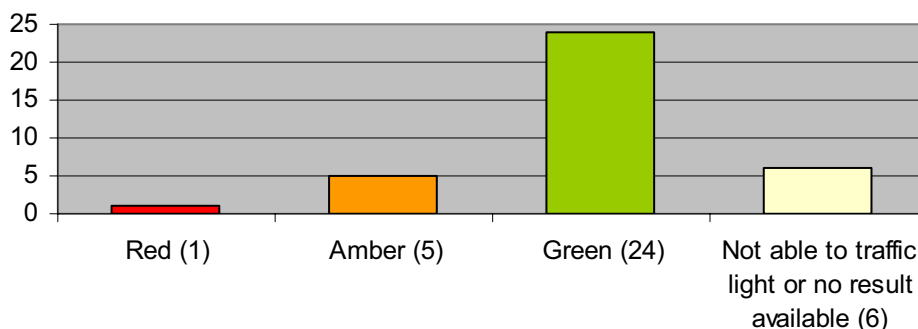


- 4.5 For comparison at Q4 of 2008/9 6 were assessed as amber, 8 green and again 1 was red.

#### Performance Indicators

- 4.6 In a similar way to the Action Trackers the performance indicators are given a traffic light based on the predicted year end performance and at Q2 the proportion in each category are shown in the chart below. Full details are provided in appendix 3.

### RAG rating of Environment and Neighbourhoods Performance Indicators



- 4.7 Members should note that there are a number of annual indicators which cannot be reported in year and these have been removed from this calculation.

## **Data Quality**

- 4.8 The Corporate Policy and Performance Team have undertaken a review of the criteria used to inform the data quality judgements that are included in Accountability reports for each performance indicator. Our objective is to work closely with directorates and partners in order to adopt a more robust, consistent and over-arching approach that provides a wider based data quality judgement. A revised data quality checklist, with a built in scoring mechanism to determine the traffic light rating, has been produced. This is currently being piloted in Children's Services and Environment and Neighbourhoods in order to ensure that it is fit for purpose and that the scoring criteria are effective. Once agreed the new approach will be rolled out prioritising the Leeds Strategic Plan / Council Business Plan indicators first followed by national and local indicators. This does mean that the data quality traffic lights during 2009/10 may change as this more rigorous approach starts to be used.

## **4 Implications for Council Policy and Governance**

- 4.1 The Leeds Strategic Plan and Council Business Plan is part of the council's Budget and Policy Framework. Effective performance management enables senior officers and Elected Members to be assured that the council is making adequate progress and provides a mechanism for them to challenge performance where appropriate. Effective performance management is a key element of the organisational assessment under the Comprehensive Area Assessment. The CAA examines and challenges the robustness and effectiveness of both our corporate performance management arrangements and those across the partnership.

## **5 Legal and Resource Implications**

- 5.1 The Leeds Strategic Plan fulfils the Council's statutory requirement to prepare a Local Area Agreement for its area. These slightly revised performance reporting arrangements are achievable within current resources across the organisations as they essentially replace an existing similar process.

## **6 Conclusions**

- 6.1 This report provides the Board with a high level overview of the city's performance against the key priorities relevant to the Board from the Leeds Strategic Plan as at the 30th September 2009. This report highlights those areas where progress is not on track and Members need to satisfy themselves that these areas are being addressed appropriately and where necessary involving partners in any improvement activity.

## **7 Recommendation**

- 7.1 Members are asked to consider the overall performance against the strategic priorities and where appropriate, recommend action to address the specific performance concerns raised.

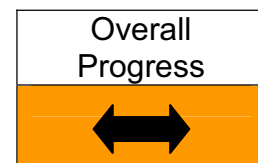


Thriving Places				Harmonious Communities			
Code	Improvement Priority		Accountable Director	Code	Improvement Priority		Accountable Director
TP-1a	Increase the number of decent homes	●	Neil Evans	HM-1a	An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents	●	Neil Evans
TP-1b	Increase the number of affordable homes	●	Neil Evans	HM-1b	An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery	●	Neil Evans
TP-1c	Reduce the number of homeless people	●	Neil Evans	HM-2a	Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services	●	Neil Evans
TP-1d	Reduce the number of people who are not able to adequately heat their homes	●	Neil Evans	HM-2b	An increased sense of belonging and pride in local neighbourhoods that help build cohesive communities	●	Neil Evans
TP-2a	Creating safer environment by tackling crime	●	Neil Evans	<b>Environment</b>			
TP-2b	Reducing and managing offending behaviour	●	Neil Evans	Code	Improvement Priority		Accountable Director
TP-2c	Improving lives by reducing the harm caused by substance misuse	●	Neil Evans	ENV-2a	Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces	●	Neil Evans
TP-3a	Reduce worklessness across the city with a focus on deprived areas	●	Neil Evans	ENV-2b	Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill	●	Neil Evans
<b>Health and Well Being</b>							
Code	Improvement Priority		Accountable Director				
HW-2a	Increase the number of vulnerable people helped to live at home	●	Sandie Keene				

Key

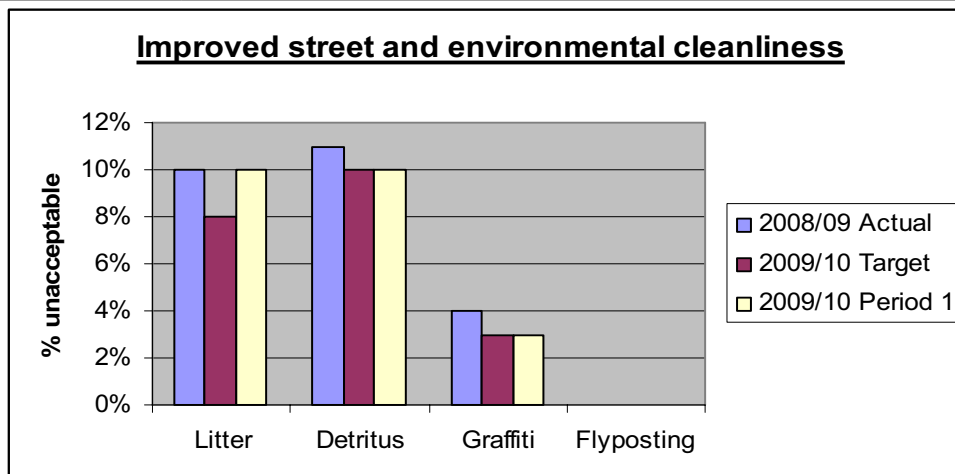
●	Significant delays or issues to address
●	Minor delays or issues to address
●	Progressing as expected – on schedule to complete actions & targets

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**Why is this a priority**

Local environmental quality is something that affects people in their daily lives. The place survey (2008/09) showed that local people identify clean streets as the second most important factor in making somewhere a good place to live.



**Overall Progress to date and outcomes achieved**

**Overall Summary:** Overall progress on this outcome is steady. A new three year survey plan has been produced outlining which wards are to be assessed in each period for NI 195 purposes. The surveys for period 1 (Apr-Jul) were completed at the end of July and results show that performance on graffiti and fly posting are on course to meet year end targets. Performance on litter and detritus has remained at a similar level as achieved in 2008/09 but litter is currently behind the target set for the year. The surveys for period 2 (Aug-Nov) will be carried out in October/November but the ongoing industrial action in environmental services is likely to have a negative impact on performance and cleanliness levels across the city.

**Achievements since the last report**

- Scrutiny completed an inquiry into street cleansing and made a number of recommendations about street cleansing services. A report was presented to Executive Board in August in response to the recommendations and a number of actions have been agreed as part of an action plan. A further report will be presented to Scrutiny Board at the end of the year.
- A business case was developed which identified the costs and benefits of extending the District Local Environmental Quality Surveys (DLEQS) monitoring regime. The business case has been approved by the Executive Member. This development, once implemented, will enable results to be reported at a ward level and if possible, at mid level Super Output Area (SOA) geographies.
- Environmental Pride Teams (Neighbourhood Renewal Funded) continue to work in the most deprived SOA's in the city, raising general cleanliness standards in these areas.

**Challenges/Risks**

- The industrial action in Environmental Services is likely to impact on cleanliness across the city (especially in relation to litter and detritus). The increased amount of rubbish on the streets and reduction in mechanical sweeping undertaken across the city is likely to have a negative impact on the Cleanliness Indicators (NI 195) scores for 2009/10.
- Neighbourhood Renewal Fund resources are used to fund the Environmental Pride Teams and some Enforcement staff in each of the five inner city wedges. This funding stream is being reduced in 2009/10 and will cease to exist in 2010/11 and there is a risk that cleanliness levels in these areas will be more difficult to maintain.
- Maintaining service delivery standards will be a challenge going forward as increasing expectations are not matched by resources.

<b>Council / Partnership Groups</b>	(i) Strategic Outcome Group – Clean and Green (ii) links to Neighbourhood Policy Group		
<b>Approved by</b> (Accountable Officer)	<b>Andrew Mason</b>	<b>Date</b>	<b>12/11/09</b>
<b>Approved by</b> (Accountable Director)	<b>Neil Evans</b>	<b>Date</b>	<b>12/11/09</b>

Improvement Priority – ENV-2a. Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces

Accountable Officer – Andrew Mason

Apr – Sep 2009

Key actions for the next 6 months				
Action (Desired Achievements)	Contributory Officer / Partner	Milestone / Actions	Timescale	
Continue to work in the most deprived areas of the city and target hot spot areas. Develop an exit strategy for projects funded through NRF	Steve Smith	Exit strategy developed by Jan 2010	Jan 2010	
Work with the Neighbourhood Policy Group to develop proposals around priority neighbourhoods and adopting a team approach to working in these areas. This will help to identify good practice in environmental partnership working arrangements and outline how benefits to communities and local areas can be maximised through engagement and intelligence.	Steve Smith (Neighbourhood Policy Group)	Keep abreast of developments and feed into proposals on developing a way forward	Ongoing	
Discuss the outcome of the Scrutiny inquiry into street cleansing at the Strategic Outcome Group in October. Identify an action plan to take forward the recommendations	Strategic Outcome Group	Action Plan identified and update report presented to Scrutiny Board in Jan/Feb 2010	Jan 2010	
As reflected in the Parks and Green Space strategy, services will work together on increasing the provision of and quality of green space in the city centre. This will focus on the development of a city centre park	Strategic Outcome Group	Develop a draft planning framework for the city-centre south and commission feasibility work on Sovereign Street.	Mar 2010	

Improvement Priority – ENV-2a. Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces  
 Accountable Officer – Andrew Mason Apr – Sep 2009

Performance Indicators										
Performance indicators aligned to the Improvement Priority										
Reference	Title	Owner	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Target	2009/10 Quarter 2	Current Predicted Full Year Result	Data Quality
NI 195a	Improved street and environmental cleanliness - the percentage of relevant land and highways that is assessed as having deposits of: <b>litter</b> that fall below an acceptable level.	Environmental Services	Survey %	Fall	10% (2008/09)	10%	8%	10% Period 1 (Apr – Jul)	10%	No concerns
NI 195b	<b>Detritus</b> that fall below an acceptable level.		Survey %	Fall	11% (2008/09)	11%	10%	10% Period 1 (Apr – Jul)	10%	No concerns
NI 195c	<b>Graffiti</b> that fall below an acceptable level.		Survey %	Fall	4% (2008/09)	4%	4%	3% Period 1 (Apr – Jul)	4%	No concerns
NI 195d	<b>Fly posting</b> that fall below an acceptable level.		Survey %	Fall	0% (2008/09)	0%	0%	0% Period 1 (Apr – Jul)	0%	No concerns

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**Improvement Priority – ENV-2b. Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill**

Accountable Officer – Neil Evans

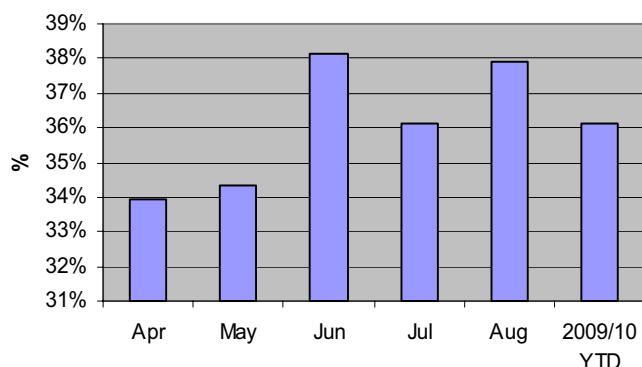
Apr – Sep 2009



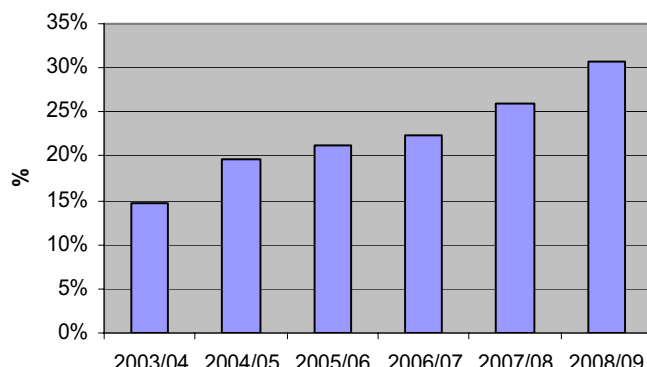
**Why is this a priority**

Taking action on waste is essential, since we are consuming natural resources at an unsustainable rate and contributing unnecessarily to climate change. Landfill is the worst environmental option for much of the waste produced in this country and therefore it is imperative that we seek to re-use, recycle and compost as much of our waste as possible.

**Percentage of household waste sent for reuse, recycling and composting**



**Percentage of household waste sent for reuse, recycling and composting**



**Overall Progress to date and outcomes achieved**

**Overall Summary**

Overall progress is strong. The amount of waste re-used, recycled or composted has increased in the first four months of the year in comparison to the same period in the previous year. The roll-out of garden waste bins was very effective and all of the 60,000 households have received their bins and first collections. This development will further enhance the amount of waste we are able to compost and therefore, divert from landfill. However the current industrial action is likely to impact on performance. The full effect will be measured later in the year, hence the cautionary Amber rating. The Waste Solution Private Finance Initiative continues to progress well. The outline solution submissions were evaluated and four companies were 'Invited to Submit a Detailed Solution' (ISDS) by mid October 2009. A detailed presentation about the waste solution project and the waste treatment facility has been delivered to each of the political parties represented in the council and to all area committees.

**Achievements since the last report**

- From April to August 36% of waste was re-used, recycled or composted and over the first five months of the year we have sent over 7,000 tonnes less to landfill than the same period in the previous year This is on course to meet, and perhaps exceed, the year end LAA target of 33.9%.
- The garden waste roll out - in the first five months of the year over 16,800 tonnes of garden waste have been recovered from the kerbside.
- PFI - Four companies were selected to go through to the next stage of the process. Since then one company has withdrawn their interest. The remaining three companies will have to submit their ISDS documents by the mid October 2009. The companies also submitted interim submissions in August for certain aspects of the bid deliverables to ensure the council has time to evaluate the submissions accordingly. Work on the Development Plan Document (DPD) is progressing well.
- A presentation about the waste solution PFI was delivered to all the political groups in May and June.
- A project has been initiated to try to ensure all residents have the opportunity to recycle; a project brief was presented to the Waste Programme Board in July and intelligence is currently being gathered to assist the process. A paper will be presented to Executive Board in October.

**Improvement Priority – ENV-2b. Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill**

**Accountable Officer – Neil Evans**

**Apr – Sep 2009**

**Achievements since the last report (Continued)**

- A report was taken to Cabinet in June regarding the waste segregation pilot and the container options. A 47 litre bin was agreed as the default receptacle but residents have been able to request a smaller bin if they wish. Communications have been sent to all residents on the pilot as part of the communications plan. A contract for managing the food waste has been agreed. Roadshows were held in the Rothwell area over a two week period in September.
- Of the 31 schools on the sustainable schools pilot, 14 have received support in the first half of the year. The Sustainable Schools Team held an event at Headingley Stadium and attended various galas and community events.
- Work has commenced on developing a new Household Waste Sort Sites (HWSS) Strategy (to include bring bank provision as well). Locations are being mapped on GIS and compared against population densities. Information regarding land identified for future developments is also being drawn together to ensure that current and future needs are accounted for. The service has recently completed a site usage survey at its household waste sort sites.
- The service has begun its preparations to review and update the Waste Strategy and develop a three year action plan. An away day has been held to review progress made to date and to plan for the future.

**Challenges/Risks**

- Waste solution PFI - (i) Maintain progress and timeline and thus bidder confidence (ii) Lack of political and/or public support for the technology proposals identified and (iii) Communication and community engagement; as the process proceeds, as there is a risk of public acceptance and deliverability of the final proposals
- Recycling and Waste - (i) Inaccurate assumptions made in relation to waste projections, recycling performance etc (e.g. projections of garden waste tonnages, SORT tonnages, yield from waste segregation pilot) (ii) Service disruption (i.e. industrial action) will impact on recycling and diversion targets
- Pilot schemes - (i) Public/political support for service design where residual waste collected fortnightly (ii) Public participation with separate food waste collection and requirement for an additional bin (iii) Yields achieved and performance against targets (iv) Availability of suitable treatment facility for food waste collected at the kerbside (v) Contract procurement - reprocurring replacement interim treatment/disposal contract with existing contract expiring March 2010

<b><u>Council / Partnership Groups</u></b>	Waste Programme Board (incl sub groups)		
<b><u>Approved by (Accountable Officer)</u></b>	<b><u>Neil Evans</u></b>	<b><u>Date</u></b>	<b><u>12/11/09</u></b>
<b><u>Approved by (Accountable Director)</u></b>	<b><u>Neil Evans</u></b>	<b><u>Date</u></b>	<b><u>12/11/09</u></b>



**Improvement Priority – ENV-2b. Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill**

**Accountable Officer – Neil Evans**

**Apr – Sep 2009**

<b>Key actions for the next 6 months</b>			<b>Contributory Officer / Partner</b>	<b>Milestone / Actions</b>	<b>Timescale</b>
<b>Action (Desired Achievements)</b>					
	Evaluate the ISDS submissions as part of the PFI and decide on the two bidders which will be taken through to the next stage of the process (Invite to Submit Refined Solution - ISRS).	Susan Upton	Two companies taken through to ISRS stage to meet timeline	February 2010	
	Waste Segregation pilot - this has been put 'on hold' due to the industrial action in Streetscene Services. All residents have been informed of this development. The service will keep the situation under review and implement roll out plans as and when appropriate.	Susan Upton/ Steve Smith	Food waste pilot collections commence in the new year (subject to industrial action).	March 2010	
	Evaluate the success of the fortnightly SORT pilot following the completion of twelve months of collections. Present a report to members on the scheme.	Steve Smith/ Susan Upton	SORT pilot evaluated from October following the collection of 12 months data (to account for seasonal variations etc). Present a report to members on the results.	March 2010	
Page 20	Deliver the presentation about the waste solution PFI and waste treatment facility to all Area Committees. The Members pack will be finalised and distributed to all members in October. Information sessions with local residents in Cross Green area will be delivered and communications to local business will be distributed between October and December.	Susan Upton/ Tom Smith	Presentation delivered to all area committees by end of October. Members pack available in October. Communications to residents/businesses completed by end of December.	December 2009	
	The Sustainable Schools pilot is due to run until December 2009. Over the coming months, a formalised framework for extending the scheme will be developed and a procurement exercise will be completed (following approval from Education Leeds).	Tom Smith	Subject to approval from Education Leeds complete the procurement exercise.	January 2010	
	The service will continue to draw data and information together over the coming months with a view to having a Household Waste Sort Sites (HWSS) Strategy in place in November 2009.	Susan Upton/ Liz Behrens	Strategy introduced by November and recycling rates at each HWSS monitored on monthly basis	November 2009	
	The council is planning a bidders day in October for companies interested in managing the new landfill contract. A full specification will be developed and issued to interested parties. The current contract ends in March 2010.	Susan Upton	Deliver bidders day and seek to establish interested parties in October	March 2010 (?)	

**Performance Indicators**

Performance indicators aligned to the Improvement Priority

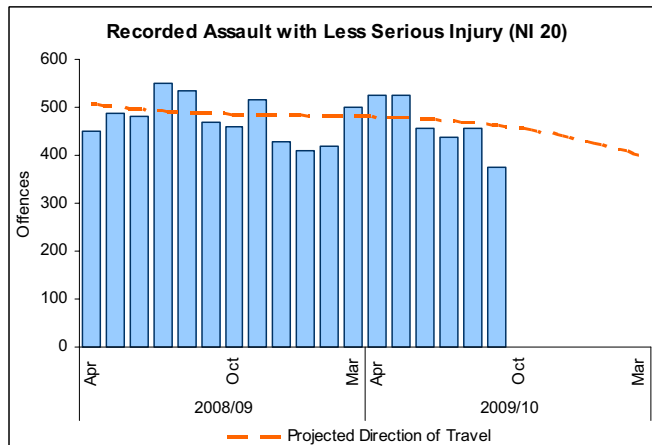
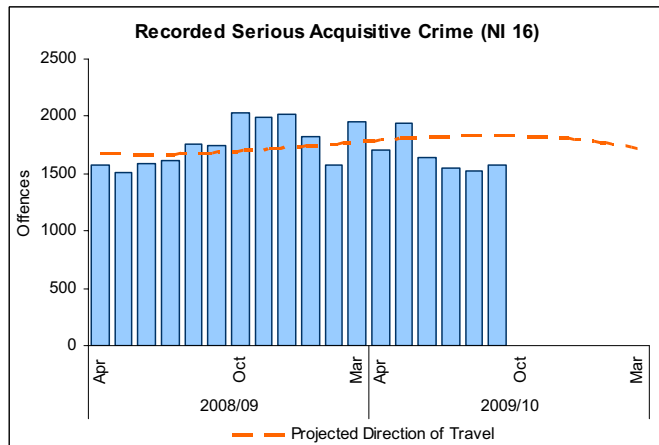
<b>Reference</b>	<b>Title</b>	<b>Owner</b>	<b>Frequency &amp; Measure</b>	<b>Rise or Fall</b>	<b>Baseline</b>	<b>2008/09 Result</b>	<b>2009/10 Target</b>	<b>2009/10 Quarter 2</b>	<b>Current Predicted Full Year Result</b>	<b>Data Quality</b>
NI 192	Percentage of household waste sent for reuse, recycling and compost	Environmental Services	Monthly %	Rise	27.05% (2007/08)	30.41%	33.94%	36% (Apr-Aug)	35.02%	No concerns

**Improvement Priority – ENV-2b. Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill**  
**Accountable Officer – Neil Evans**  
**Apr – Sep 2009**



**Why is this a priority**

The public have the right to be safe and feel safe in their own home, on the streets and the places they go. Tackling serious crime and diffusing tensions in our communities is vital to people's quality of life. This is a government and local priority and the performance indicators are part of the LAA.



**Overall Progress to date and outcomes achieved**

**Overall Summary:**

The draft CAA document is now out for comments. Burglary is highlighted as a Red Flag, but due to the hard work and the reprioritisation of resources with our partners the last 18 weeks have seen us on target, so it shows how we can make a real impact. Given this, we are putting in a challenge to the Red Flag through the appeals process.

Overall assessment of progress against the outcome is positive.

i) Performance analysis of **Serious Acquisitive Crime** shows in the period April to September 2009 there were 9,950 recorded crimes; this is up 1.6% against previous year but down 11.9% (632 fewer offences) in Q2 than Q1. Current performance indicates an overall improvement with the predicted year end just outside the LAA target but on target to meet the Policing Plan target. There is still potential for the LAA target to be met by March 2010 as improvements in intelligence gathering and analysis is allowing a more targeted approach.

When comparing Q2 figures with Q1; analysis shows that domestic burglary is down 11.8 % (293 fewer offences), vehicle crime is down 12.1% (299 fewer offences), and robbery is down 11.8% (40 fewer offences). In light of the economic and social pressures exerted by the recession this is a positive outcome although seasonality may explain some of the reductions.

The main continued focus has to be on improving on the number of recorded domestic burglaries.

ii) Performance analysis of **Assault with Injury** crime rate in the period April to September 2009 shows there were 2,768 recorded crimes; this is down 6.9% against previous year (204 fewer offences). Both Assault with Injury and Serious Assault are now below last year's figures and the trend is in a downward direction. This is a significant achievement since the beginning of the reporting year when assaults with injury were considerably over target and serious assault was also above last year's levels. The levels of domestic violence remain at last year's levels with repeat incidents of domestic abuse slightly lower than last year albeit they are still 2% over target. Current performance is strong and indicates a continued improvement; the predicted year end is above the LAA target.

Considerable work is being directed at reducing the repeat levels of domestic abuse. The one area of concern is the increase in the number of serious sexual assaults on female victims in Leeds in the counting year which now stands at 83. Work with the dedicated West Yorkshire Police team and reassessment of the Sexual Assaults Referral Centres is ongoing.

**Overall Summary (Continued):**

**People's perceptions:** The Place Survey outcomes and the more recent Resident Survey outcomes show that people are feeling increasingly safer and consider issues like drug use/drug dealing and alcohol-fuelled anti-social behaviour to be less of a problem than previously.

**Achievements since the last report**

**i) Serious Acquisitive Crime**

- Commitment has been secured from partners for the Safer Leeds partnership intelligence hub. (This includes Probation, YOS, Police, and Community Safety). The team are producing fortnightly intelligence products, presenting evidence and tasking police and partners on a range of actions including activity around offenders, victims and locations. The localities of concern are Hyde Park/Headingley, Beeston / Beeston Hill, Holbeck, Harehills/Gipton, Armley and Temple Newsam.
- Between April and September 2009, a total of 1,331 properties have been target hardened by commissioned services, of which 275 in Q2 have been concentrated in localities of concern. This includes targeting the ALMO properties in the top 20 most burgled streets, resulting in a significant reduction in repeat victimisation.
- The Persistent and Prolific Offenders (PPO) list has been refreshed and includes adults who are causing the most harm in our communities in terms of burglary and a Deter Young Offenders (DYO) list has been produced, again with a greater focus on offenders linked to burglary.
- 
- Two detailed Environmental Visual Audits (EVAs) in the Bayswaters & Cliffs / Delphs area of Woodhouse have been completed supported by the student police officers and action plans have been developed. Bespoke training on how to undertake EVAs has also been delivered to the Neighbourhood Policing Teams Inspectors in North West Leeds for them to cascade to their individual teams.
- A 'Selective Licensing Designation Order' was approved in May and came into effect on 1 October 2009, covering all private rented properties within the Burmantofts and Richmond Hill ward. It may remain in force for a maximum period of five years. It means that all private landlords will be required to be licensed to rent out properties within this area and also means that landlords will have to take more responsibility for the behaviour of their tenants.
- Mobile CCTV and Automatic Number Plate Recognition (ANPR) has continued to be deployed in our localities of concern to support police and partnership operations, in particular this includes Hyde Park, Beeston, Gipton & Harehills. In Q2, CCTV assisted in 852 arrests and 23 arrests were made as a result of the ANPR operations, 18 multi-agency operations were supported through the mobile CCTV provision. In conjunction with this, tools such as trap houses and capture cars have been utilised as part of a package of measures again with positive outcomes, including the arrest of a PPO resulting in a prison sentence.
- A briefing paper on the domestic burglary problem in Leeds was presented to the chair of the Leeds Magistrates (Judge Collier). This had an immediate effect of raising awareness with one well known burglar receiving a 3 year prison sentence.
- Over 4000 leaflets 'Is Your Door Unlocked ?' have been delivered to households in our strategic localities of concern in Q2 and supported by doorstep crime prevention advice from PCSO's.
- Analysis showed that hospital staff appeared disproportionately prone to domestic burglary. As a result a targeted crime prevention plan is being rolled out across the Leeds hospitals, and will also cover people visiting A&E departments.
- A review of Neighbourhood Watch (NHW) has been conducted. Work is currently underway to recruit new NHW coordinators across our localities of concern and expand on the coverage of current schemes. In addition, funding has been secured from the Home Office Safer Homes scheme to support the recruitment, training and retention of student NHW coordinators in the Hyde Park & Headingley areas where recent sneak in burglary has been as high as 60% of total recorded burglary.

**Achievements since the last report (Continued)**

- The burglary tasking group has commissioned Signpost to engage with 40 young people who have been identified at risk of offending but who are not statutorily engaged with the Youth Offending Service.

**ii) Assault with Injury**

- Reduction in both assault with injury and serious assault offences compared to 08/09.
- Reduction in repeat incidents of domestic violence compared to 08/09.
- Commencement of voluntary programme with domestic violence perpetrators.
- Commencement of ‘Making Safe’ programme with Council housing to provide alternative accommodation to male perpetrators of abuse who would return to home setting and re-offend.
- Review of City and Holbeck Multi Agency Risk Assessment Conferences (MARACS) protocol offers positive responses.
- Employment of Pubwatch Co-ordinator to work with licensed premises.

**Challenges/Risks i) Serious Acquisitive Crime**

- Securing continued investment and partnership buy-in to support key activity and targeting resources in areas of need.
- Co-ordination and management of multi-agency intervention plans targeting those people causing the most harm
- Economic climate and potential for other crime types to increase
- Balancing enforcement activity with prevention and diversionary activity with long term support for those at risk of becoming involved in criminality.
- Involvement of all key partners that hold information and intelligence around problematic individuals, families and their associates.
- Embedding designing out crime principles in all regeneration projects across the city.

**Challenges/Risks ii) Assaults with Injury**

- Targeting resources to fund violent crime activity over forthcoming Christmas period.
- Securing continued resources for domestic violence services
- National Support Team from Department of Health to inspect SARC provision across Leeds may result in need for major changes.

<b><u>Council / Partnership Groups</u></b>	<b><u>Safer Leeds</u></b>		
<b><u>Approved by (Accountable Officer)</u></b>	<b><u>Simon Whitehead</u></b>	<b><u>Date</u></b>	<b><u>12/11/09</u></b>
<b><u>Approved by (Accountable Director)</u></b>	<b><u>Neil Evans</u></b>	<b><u>Date</u></b>	<b><u>12/11/09</u></b>

**Improvement Priority – TP-2a. Creating safer environment by tackling crime**

**Accountable Officer – Neil Evans**

**Apr – Sep 2009**

<b>Key actions for the next 6 months</b>				
	<b>Action (Desired Achievements)</b>	<b>Contributory Officer / Partner</b>	<b>Milestone / Actions</b>	<b>Timescale</b>
1	Continuation of the city wide intelligence product and tasking of partners	Simon Hodgson	Fortnightly tasking and review meeting	Ongoing during Q3
2	Streets in the Hotspot areas continue to be pro-actively target hardened	Rob Kirton	Burglary rates decrease in these streets	March 2010
3	Selective Licensing Designated Area process of registering all landlords starts with checks and policing of home improvements develops and EVA of area undertaken	Rob Kirton	Burglary rates start to decrease in the area along and incidences of ASB associated with bad tenants	March 2010
4	EVA training rolls out and EVA's are undertaken within the identified hotspot streets	Brent Brady	EVA's undertaken with action plans being produced and staff trained	March 2010
5	CCTV operators to linking into tasking arrangements concentrating on known individuals and crime hot spot areas	Wayne Clamp	Photos and descriptions of nominals to be send to CCTV and staff briefed – following fortnightly tasking meetings	October – March 2010
6	Undertake a review of ANPR across the city with NPTs with a focus on burglary	Simon Whitehead	A planning meeting has been arranged for October, this will provide an opportunity to undertake a scoping exercise and plan a schedule of work for the next 5 months.	January 2010
7	Proactively manage PPO & DYO cohort	Jim Willson / Jim Hopkinson	All individuals to have an assessment and intervention plan in place	December 2009
8	Ensure offenders (DYO) of statutory school age appropriately managed and accounted for during school hours	Amanda Bradley/Jo Walton	Education Leeds to check with key worker and ensure that plans are in place and subsequently quality assured. Appropriate support packages to include a 25 hour a week educational programme.	December 2009
9	Deliver a range of crime prevention initiatives that address student vulnerability	Steve Lavelle	WalkSafe scheme re-launched in October 2009, recruit and train 12 student NW co-ordinators, commission crime reduction DVDs produced by students for students to raise awareness of crime, distribute personal alarms and crime prevention literature.	October – Dec 2009
10	Develop procedures and implement new legislation e.g Drinks Banning Order to reduce incidents of alcohol fuelled violence	Keith Lawrance	Establish Drinks Banning orders in Leeds	March 2010
11	Standardised and expand the 26 Pubwatch scheme across Leeds to reduce irresponsible drinking promotion	Jack Bradford	Increase numbers of Licensed premises attending Pubwatch by 10%	March 2010
12	Secure improved attendance by partners agencies at MARACs meetings	Keith Lawrance	Achieve a 80% attendance by key partners at MARACs meeting	March 2010

**Performance Indicators**

Performance indicators aligned to the Improvement Priority

Reference	Title	Owner	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Target	2009/10 Quarter 2	Current Predicted Full Year Result	Data Quality
NI 16	Serious acquisitive crime rate	Community Safety	Monthly Number per 1000 population	Fall	27.0 per 1000 population (2007/08)	27.8‰	25.4‰	6.1‰	26.1‰	Substantive assurance
NI 20	Assault with injury crime rate	Community Safety	Monthly Number per 1000 population	Fall	8.2 per 1000 population (2007/08)	7.5‰	7.6‰	1.7‰	7.3‰	Substantive assurance

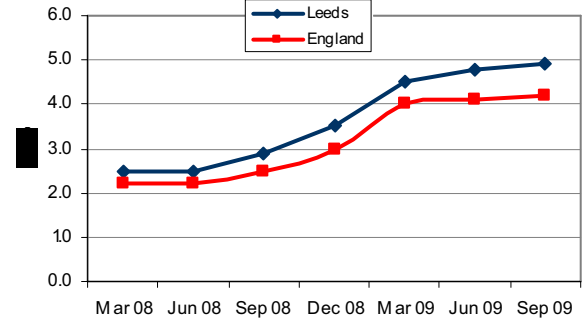
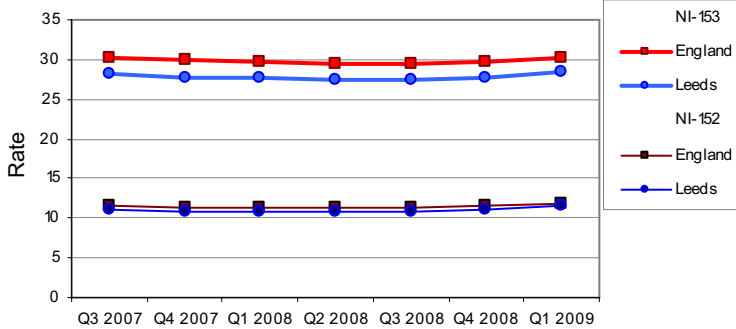
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**Why is this a priority**

Reducing worklessness across the city with a focus on deprived areas is a key improvement priority within The Leeds Strategic Plan (2008-2011). This priority is set within the key strategic outcome of increasing economic activity through targeted support to reduce worklessness and poverty across the city under the 'Thriving Places' theme.



**NI152 : Working age people on out of work benefits % of working age population**

**NI153 : Working age people claiming out of work benefits in the worst performing neighbourhoods % of working age population**

Source: DCLG Floor Targets Interactive

**Job Seekers Allowance Claimants, 3 monthly intervals**

Source: Nomis

**Overall Progress to date and outcomes achieved**

**Overall Progress:** In spite of considerable effort by the Council and its partners, worklessness has increased during the first half of the year. The improved partnership between LCC, Learning & Skills Council (LSC), Jobcentre Plus, VCSF, Yorkshire Forward and other key partners, is starting to have a positive impact on tackling worklessness and unemployment, most notably in the successful Future Jobs Fund application to the DWP. Yorkshire Forward are funding a wide range of products to support the business sector throughout the recession. The projects are delivered by a number of partners including Business Link West Yorkshire, and aim to help maintain job retention, through pre and post redundancy support, enhanced training opportunities and job matching. The most current Job Seekers Allowance data (September 2009) shows that there are now 24,282 JSA claimants in Leeds (27% of which are women and 73% are men), 4.9% of the working age population; the claimant count has **decreased for the first time since April 2008**, however overall it has increased by 66% from the previous August. In comparison with the other 7 Core Cities, Leeds has experienced the third highest increase in new JSA claimants over the last 12 months. In August and September 2009 the figures show that numbers in Leeds have fallen slightly, whilst they have continued to increase in all the other Core Cities. In September 2009 4775 people made a new claim to Jobseekers Allowance with 5003 people leaving the JSA register. This is a positive trend and shows that the gap between the two figures is beginning to narrow. As to be expected, the JSA claimant rate within Leeds NI 153 localities is higher than the city average (11.1% compared to 4.9%). As of February 2009 Leeds has the lowest IB claimant rate of all the core cities at this time, there were 9,670 Lone Parents in Leeds claiming Income Support, representing 1.9% of the working age population. This is a slight increase of just 310 claimants on the February 2008 figure; as with IB, Leeds has the lowest rate of Lone Parents claiming Income Support of all the core cities.

**Achievements since the last report:**

- 3 Area based Worklessness Groups have been established to support joined-up delivery, and Area Action Plans and targets have been agreed for NI 153 areas (most deprived neighbourhoods with Working Age Client Group (WACG) rates of over 25%)
- A workshop was held between employability providers and Children’s Centre staff to raise awareness of employability support for parents
- Jobcentre Plus (JCP) has introduced a range of enhanced services for employers and individuals in response to the recession, including a package of support for Jobseeker Allowance customers who are newly unemployed, those aged 25+; increased funding through the Rapid Response Service to support employers and their employees facing redundancies to help them find new jobs; and day one eligibility to Local Employment Partnership vacancy opportunities. JCP are also introducing a number of new measures aimed at tackling youth unemployment, such as The Young Persons Guarantee of which the Future Jobs Fund is a key element.

**Achievements since the last report (Continued):**

- JCP and Leeds Partnership Foundation Trust are currently working together to more effectively integrate the work of providers who deliver employability skills provision and/or specialist help to those experiencing mental ill health. JCP has commissioned activity with European Social Fund (ESF) grant to support JSA customers experiencing mental ill health. The new project is due to commence in December 2009. Additionally, JCP has commissioned a Flexible New Deal Support Contract which will also be introduced in December 2009.
- A bid was submitted to The Future Jobs Fund on behalf of the Council and partners in July 2009. The application aimed at creating jobs for long term unemployed young people was successful and negotiations with the Department for Work and Pensions (DWP) are ongoing regarding the number of jobs to be created.
- The Easel and West Leeds Gateway programme has been developed and is being delivered in four target neighbourhoods with a focus on providing families with a holistic approach to support them to move towards employment.
- A Memorandum of Understanding has been signed to enable data sharing with DWP on Lone Parent benefit claimants to better target resources and improve services to this client group.
- A bid has been submitted to Yorkshire Forward for £4.5m to support the partnership working through Employment Leeds to work with both employers and those on out of work benefits A decision is anticipated by early 2010
- The LSC Skills for Success programme continues to provide skills and employment support for people residing in Leeds' most disadvantaged areas up to December 2010, and will engage over 700 people in formal and informal employability training
- In the first quarter of 2009/10, 649 people were supported towards employment across all LCC funded/managed provision, of which 121 are now in work

**Challenges/Risks:**

- Potential for a rising number of young people Not in Employment Education or Training (NEETs) in the city.
- A significant increase in the number of unemployed young people (16-24)
- Continuing rise in JSA Claimant Rate and increased competition for employment across all areas of the city
- Increases in the number and type of claimants resulting from the recession will require different interventions and stretch resources
- Significant reduction in funding in employment and skills initiatives, eg NRF/SSCF/Single Pot
- Downturn in the construction and development sector reducing the potential to link local people to employment opportunities
- Data security – ongoing challenge to access timely data on clients or beneficiaries due to data protection/data sharing protocols

<b><u>Council / Partnership Groups</u></b>	Worklessness Strategic Outcomes Group		
<b><u>Approved by (Accountable Officer)</u></b>	<b><u>Stephen Boyle</u></b>	<b><u>Date</u></b>	<b><u>12 Nov 09</u></b>
<b><u>Approved by (Accountable Director)</u></b>	<b><u>Neil Evans</u></b>	<b><u>Date</u></b>	<b><u>12 Nov 09</u></b>



**Key actions for the next 6 months**

	<b>Action (Desired Achievements)</b>	<b>Contributory Officer / Partner</b>	<b>Milestone / Actions</b>	<b>Timescale</b>
	Complete Pilot Evaluation	Stephen Boyle LCC	<ul style="list-style-type: none"> <li>• Evaluation:</li> <li>• Final Report Completed</li> <li>• and Presentation (of Key Findings and Recommendations and demonstration of model to highlight multi-agency working arrangements, outcomes and the benefits both financial and non financial) to WSOG</li> </ul>	Q1 (2010/11)
Page 40	Continue to work via WSOG to ensure a strategic partnership approach to tackling worklessness, with a focus on the most deprived areas	Stephen Boyle / Ian Hunter, Jobcentre Plus / Phillip Hunter, Learning and Skills Council	<ul style="list-style-type: none"> <li>• Hold WSOG meetings at 6 weekly intervals (Q3 meetings set for 10 November and 15 December)</li> <li>• Deliver Area Action Plans and review performance</li> <li>• Further develop integrated performance reports across the Partnership to monitor progress and effectiveness</li> <li>• Review interventions, available resources and targets in light of prevailing economic conditions</li> <li>• Review the WSOG to align with the opportunities emerging from the government's response to the Houghton Review, including production of a Worklessness Assessment; a Work and Skills plans; data sharing and greater involvement in DWP commissioning.</li> </ul>	Q3/4  Q3 Q3  Q4  Q3 onwards

<b>Key actions for the next 6 months</b>			
<b>Action (Desired Achievements)</b>	<b>Contributory Officer / Partner</b>	<b>Milestone / Actions</b>	<b>Timescale</b>
Continued delivery of Jobcentre Plus services to combat worklessness, particularly taking into account the current economic downturn	I Hunter JCP	<ul style="list-style-type: none"> <li>Implement the ESF project for JSA customers with Mental health problems/learning difficulties.</li> <li>Implement the Flexible New Deal Support Contract.</li> <li>Introduce the Young Person's Guarantee including the Future Jobs Fund.</li> </ul>	Q3
Linking job opportunities for local people with existing and planned major regeneration schemes across the city	S Boyle LCC	<ul style="list-style-type: none"> <li>Establish policy framework and secure support and ownership. Report to WSOG and CLT</li> <li>Review planned programmes/contracts to identify areas of focus and assess achievability and scope for roll out, eg, EASEL, Area, Holbeck Urban Village, Aire Valley, major PFI Schemes</li> </ul>	Q4 Q4
Supporting people with mental health issues back into work	Ian Hunter, Jobcentre Plus / Jane Williams NHS Leeds	<ul style="list-style-type: none"> <li>Progress report on the Mindful Employer initiative to support exemplar employers recruiting/retaining staff from this client group</li> <li>Progress report on JCP ESF funded provision to support JSA customers with mental health problems/learning difficulties</li> <li>LPFT and Jobcentre Plus to establish a time-limited task and finish group to coordinate the implementation of a number of agreed actions to improve alignment of pathways and individuals journeys to support those with mental health issues to progress towards and into employment</li> </ul>	Q3 Q4 Q4

**Performance Indicators**

Performance indicators aligned to the Improvement Priority

Reference	Title	Owner	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Target	2009/10 Quarter 2	Current Predicted Full Year Result	Data Quality
NI 152	Working age people on out of work benefits	Regeneration	Quarterly %	Fall	11.2% (2007)	11.2% (As at Quarter 4)	10.6%	Q1 = 11.6% (Q2 data to be published by DWP in November 2009)	Continued increases in the number of JSA claimants indicates the target will not be met	6 month time lag on DWP data
NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods	Regeneration	Quarterly %	Fall	28.7% (2007)	27.8% (As at Quarter 4)*	27.7%	Q1 = 28.5% (Q2 data to be published by DWP in November 2009)	Continued increases in the number of JSA claimants indicates the target will not be met	6 month time lag on DWP data

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
1	BP-05C	Rent collected by the local authority as a proportion of rents owed on Housing Revenue Account (HRA) dwellings.	Housing Management	Monthly %	Rise	96.53%	96.62%	97.50%	96.42	96.57	96.75	Checklist completed, no concerns highlighted, but additional supporting comments required.
Performance continues to mirror performance in 2008/09. Discussions are taking place with ALMOs to find out what measures are being implemented to improve performance, and what impact the recession is having on performance.												
2	NI 16	Serious acquisitive crime rate	Community Safety	Monthly Number per 1000	Fall	27 per 1000	27.8 per 1000	25.8 per 1000	6.9 per 1000	6.1 per 1000	26.1 per 1000	No Concerns with data
Just below standard to meet LAA target. Up 1.6% against previous year but down 11.9% (632 fewer offences) in Quarter 2 than Quarter 1, overall 12 month trend is down. See Q2 TP-2a Improvement Priority Tracker for fully details.												
3	NI 20	Level of Assaults with injury crime per 1,000 population.	Community Safety	Monthly Number per 1000	Fall	8.0 per 1000	7.5 per 1000	7.5 per 1000	2.0 per 1000	1.7 per 1000	7.3 per 1000	No Concerns with data
Above standard to meet LAA target. Down 6.9% against previous year (204 fewer offences). See Q2 TP-2a Improvement Priority Tracker for fully details.												
Leeds Strategic Plan - Government Agreed	NI 30	Prolific and other Priority Offender re-offending rate	Community Safety	Quarterly %	Fall	0%	-45%	-17%	-45%	-45%	-45%	Checklist completed, no concerns highlighted, but additional supporting comments required.
The measurement of achievement for NI 30 is carried out by the Home Office based on crime and conviction data submitted by Police, Probation and the Criminal Justice Service. This data is not available locally and therefore we are subject to Home Office timescales with regard to receiving performance data. Data is provided by the Home Office in arrears. For Quarter 2 2009-10 we are only able to report on the end of year position for 2008-09, which shows a 45% reduction in convictions within our static cohort. This is against a target of 15%, a significant positive result. See Q2 TP-2b Improvement Priority Tracker for fully details.												
5	NI 40	Number of drug users recorded as being in effective treatment	Community Safety	Quarterly Number	Rise	2,939	3,139	3,028	3,147	Due November	3,187	No Concerns with data
Above standard to meet target, up 6.8% on the baseline a (3,147) Quarter 2 figures due mid Nov. See Q2 TP-2c Improvement Priority Tracker for fully details.												

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
6 Leeds Strategic Plan - Government Agreed	NI 192	Percentage of household waste sent for reuse, recycling and composting	Environmental Services	Monthly %	Rise	30.41%	30.41%	33.94%	35.55%	35.47%	35.02%	No Concerns with data
<p>Performance for the first half of the year has been positive with 35.47% of household waste generated being re-used, recycled or composted. This compares to 31.79% for the same period in 2008/09. A further 60,000 households now have access to kerbside garden waste collections than in the previous year and this has helped boost performance levels in the first half of the year. However, the industrial action is likely to impact on this measure, the full effect will be measured later in the year. For this reason it is rated as Amber to reflect the uncertainty.</p>												
7 Leeds Strategic Plan - Government Agreed	NI 152	Working age people on out of work benefits	Regeneration	Quarterly %	Fall	11.2%	10.9%	10.6%	10.9%	N.A.	11.1%	No Concerns with data
<p>For National Indicators 152 and 153 the data is published nationally by the Department of Works and Pensions with a 6 month time lag. See TP 3a Priority Tracker. Job Seekers Allowance data (September 2009) shows that there are now 24,282 JSA claimants in Leeds (27% of which are women and 73% are men), equivalent to 4.9% of the working age population. The claimant count has decreased for the first time since April 2008, however overall it has increased by 66% from the previous August. In comparison with the other 7 Core Cities, Leeds has experienced the third highest increase in new JSA claimants over the last 12 months. In August and September 2009 the figures show that numbers in Leeds have fallen slightly, whilst they have continued to increase in all the other Core Cities. In September 2009 4775 people made a new claim to JSA with 5003 people leaving the JSA register.</p>												
8 Leeds Strategic Plan - Government Agreed	NI 141	Percentage of vulnerable people achieving independent living	Strategic Housing and Commissioning	Quarterly %	Rise	59.77%	76.39%	71.00%	83.77%	80.81%	71.00%	No Concerns with data
<p>Quarter 1 figure (amended) represented the highest quarterly score against this indicator achieved by Leeds Supporting People. Contracts Officers have worked with poorly performing services to drive up performance. Quarter 2 performance again shows very strong performance against NI 141, significantly in excess of target.</p>												
9 Leeds Strategic Plan - Partnership Agreed	LKI-HAS4	The number of homeless acceptances made in the year (cumulative)	Strategic Housing and Commissioning	Monthly Number	Fall	1,142	1,099	1,060	153	123	552	Checklist completed, no concerns highlighted, but additional supporting comments required.
<p>Between Quarter 1 and Quarter 2 homelessness acceptances have decreased by 30 from 153 to 123 (20%).</p> <p>The year end target is to have no more than 1060 homelessness acceptances. A straight line projection based on the first 6 months of 09/10 gives us a predicted year end figure of 552 acceptances which is only just over half of the original target figure.</p> <p>Low homelessness acceptances can be indicative of a 'gate keeping' service. In Quarter 2 there were 454 homelessness preventions against 123 homeless acceptances meaning that there were 3.7 homelessness preventions for every homeless acceptance. The extent of this achievement is best compared to the 2008/09 figure of 1:1.18 to emphasize the vast improvement in this area in the first 2 quarters of 2009/10.</p>												



Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
10	NI 153	Working age people claiming out of work benefits in the worst performing neighbourhoods	Regeneration	Quarterly %	Fall	28.7%	27.3%	27.7%	27.3%	N.A.	29.8%	No Concerns with data
	For National Indicators 152 and 153 the data is published nationally by the Department of Works and Pensions with a 6 month time lag. See TP 3a Priority Tracker. See Job Seeker Allowance comments above (NI 152). As might be expected, the JSA claimant rate within Leeds NI 153 localities is higher 11.1% than the city average of 4.9%.											
11	NI 158	% non-decent council homes	Strategic Landlord	Monthly %	Fall	18.5%	18.5%	10.0%	17.3%	15.6%	10.0%	No Concerns with data
	Positive improvement on performance this quarter with a 1.7% drop in non decency from the previous quarter. This is due to continued population of the Keystone Asset Management Database from property surveys, ALMO capital completion work and continued data cleansing work.											
12	NI 15	Serious violent crime rate	Community Safety	Monthly Numerical	Fall	612 (Actual)	579 (Actual)	0.75 per 1000	0.19 per 1000	0.17 per 1000	0.70 per 1000	No Concerns with data
	Above standard to meet target. Down 7.3% against previous year (22 fewer offences)											
13	NI 18	Adult re-offending rates for those under probation supervision	Community Safety	Quarterly %	Fall	N.A.	-2.98%	N.A.	N.A.	N.A.	N.A.	No Checklist Received
	This is a probation service indicator therefore no checklist has been completed. This result is obtained from the National Indicator Databub.											
14	NI 28	Knife crime rate	Community Safety	Quarterly Number per 1000	Fall	1.0 per 1000	1.0 per 1000	N.A.	0.3 per 1000	0.2 per 1000	1.0 per 1000	No Concerns with data
	Year To Date =382 knife crimes											
15	NI 29	Gun crime rate	Community Safety	Quarterly Number per 1000	Fall	0.2 per 1000	0.2 per 1000	N.A.	0.1 per 1000	0.03 per 1000	0.1 per 1000	No Concerns with data
	Year To Date =47 gun crimes											
16	NI 32	Repeat incidents of domestic violence	Community Safety	Quarterly %	Fall	N.A.	N.A.	22% (National target)	23.5%	25.3%	22.0%	No Checklist Received
	This is a new indicator for 2009/10. currently there are 4 MARACs (multi-agency risk assessment conference) that deal with high risk domestic violence cases across the city. Processes and systems are being embedded so that there is consistency. Leeds is working towards the indicative national recommended target of 22% but will set targets once a full baseline year has been completed. A cautionary Amber rating has therefore been set. Checks on Data Quality arrangements are being made with the Police.											
17	NI 34	Domestic violence - murder	Community Safety	Quarterly Number	Fall	N.A.	N.A.	N.A.	0	0	3	No Checklist Received
	Between April and September 2009, there have been no domestic homicides in Leeds. Data Quality checks to be made with the Police.											

## Environment and Neighbourhoods Performance Indicator Report

## Appendix 3

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
18 National Indicator	NI 143	Offenders under probation supervision living in settled and suitable accommodation at the end of their order or licence	Community Safety	Quarterly %	Rise	80.4%	80.4%	70.0%	83.0%	80.5%	80.5%	Checklist completed, no concerns highlighted, but additional supporting comments required.
		Leeds continues to perform well and at 80.5% which is 10% above the national target of 70%. This follows a strong second quarter performance which takes Leeds above the National Average of 79.1% and is the second highest district across West Yorkshire behind Calderdale.										
19 National Indicator	NI 144	Offenders under probation supervision in employment at the end of their order or licence	Community Safety	Quarterly %	Rise	42.1%	42.1%	40.0%	26.0%	35.2%	40.0%	Checklist completed, no concerns highlighted, but additional supporting comments required.
		The YTD performance means that Leeds is almost 5% below the National Target of 40%. It is below the National average of 40.5% and West Yorkshire's overall performance of 36.9%. Evidence suggests that this performance is indicative of the economic downturn.										

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
20 National Indicator	NI 196	Improved street and environmental cleanliness through reducing levels of fly tipping whilst increasing levels of enforcement activity	Environmental Action Team	Monthly Number	Fall	3	3	3	4	2	3	No Concerns with data
		<p>The indicator compares the number of fly tips recovered with the amount of enforcement action undertaken on a year by year basis. Performance is calculated via a four point matrix: 1 being very effective through to 4 being poor. In the first half of the year the number of fly tips increased compared to the same period in 2008/09 (it should be noted that recording improvements were made during 2008/09 so the full picture will not be known until year end). The trend in the first half of the year highlights that the size of fly tips seems to be reducing with more fly tips being a car boot size or small van load and less being significant or multiple loads. This has had a positive effect on the measure as the scoring mechanism is weighted (i.e. the smaller the fly tip the better). At the same time, the number of enforcement actions undertaken in the first half of the year has actually decreased in comparison to the same period in the previous year. Analysis to identify hotspot areas for fly tipping has been undertaken and these have been passed to the Environmental Action Teams and Specialist Team for investigation. The current industrial action is likely to have an impact on performance but the full extent of this will not be known until later in the year.</p>										
21 National Indicator	NI 184	Food Establishments in the area which are broadly compliant with food hygiene law	Environmental Services	Quarterly %	Rise	76%	76%	78%	78%	78.42%	78%	Checklist completed, no concerns highlighted, but additional supporting comments required.
		<p>This indicator is reported annually and therefore is subject to change and fluctuation over the year. In the first half of the year, indicative results show that 78.4% of premises are broadly compliant. This is an improvement of performance on the previous year and if performance remains at this level, the year end target will be realised.</p>										
22 National Indicator	NI 191	Kilograms of residual household waste collected per household	Environmental Services	Monthly KG	Fall	736 KG	675 KG	663 KG	165 KG	310.4 kgs	663KG	No Concerns with data
		<p>Performance in the first five months of the year was encouraging with a marked improvement on the same period last year. The garden waste roll out to an additional 60,000 households was completed in July. The current industrial action is likely to have an impact on performance but the full extent of this will not be known until later in the year.</p>										
23 National Indicator	NI 193	Percentage of municipal waste land filled	Environmental Services	Monthly %	Fall	67.17%	67.17%	62.75%	61.16%	61.80%	62.75%	No Concerns with data
		<p>Performance in the first half of the year was positive with 61.8% of waste sent to landfill compared to just under 65% for the same period in the previous year. Performance was assisted by the roll out of garden waste collections to a further 60,000 households across the city. The current industrial action is likely to have an impact on performance but the full extent of this will not be known until later in the year.</p>										

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
24	Ni 155	Number of affordable homes delivered	Strategic Landlord	Annually	Rise		410	500	33	146 (prov)	495	No Concerns with data
<p>The number of Affordable Housing units delivered through the Planning Process (s106) has reduced significantly due to the current economic climate, difficulties now faced by developers in obtaining funding as well as a general lack of confidence in the housing market, meaning developers have postponed new housing developments.</p> <p>However the loss in affordable homes delivered through the Planning Process has been off set through Leeds City Council's ability to identify and make land available for affordable housing, through the Affordable Housing Strategic Partnership Board (AHSPB). This has enabled to Leeds to attractive a significant amount of Government and Private Investment and significantly increase in the numbers of homes been built as part of the National Affordable Housing Programme across the city.</p>												
25	Ni 156	Number of households living in temporary accommodation	Strategic Housing and Commissioning	Quarterly Number	Fall	548	281	260	227	180	175	No Concerns with data
<p>Between Quarter 1 and Quarter 2 2009 temporary accommodation has decreased from 227 to 180. This is a continuation of the outstanding performance in this area with a decrease of 47 households or 21%.</p> <p>We have seen homeless households in private sector accommodation decrease by 58 from 137 at the end of Quarter 1 to 79 in Quarter 2.</p> <p>In this period we have also completely ended the use of private sector units for single homeless people. The increase in homelessness preventions has been key to the continued decrease of households in temporary accommodation. This has also been achieved through closer working with the SP commissioned emergency accommodation units where we have seen an increase in utilisation from 90 units in Quarter 1 up to 101 units in Quarter 2.</p>												
26	Ni 142	Percentage of vulnerable people who are supported to maintain independent living	Strategic Housing and Commissioning	Quarterly %	Rise	99.00%	98.78%	99.00%	97.70%	97.78%	99.00%	No Concerns with data
<p>Contracts Officers continue to work with service providers to continue to improve performance.</p>												
27	Ni 33A	Number of deliberate primary fires per 10,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	16.4 per 10,000 population	11.8 per 10,000 population	15.3 per 10,000 population	2.5 per 10,000 population	2.4 per 10,000 population	9.8 per 10,000 population	No Concerns with data
28	Ni 33B	Number of deliberate secondary fires per 10,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	53.2 per 10,000 population	40.6 per 10,000 population	51.4 per 10,000 population	12.6 per 10,000 population	12.0 per 10,000 population	49.2 per 10,000 population	No Concerns with data
<p>The Arson Task Force Coordinator has undertaken to develop links with Leeds City Council Planning Department in order to set up a pilot scheme in Leeds for identifying potential arson risk. Past experience has shown that properties which have had planning permission refused for demolition to be rebuilt are often subject to arson attacks, for example public houses with license refusals or application for demolition and these properties are also an increased attraction for anti-social behaviour. The pilot initiative will ensure planning application refusals are to be communicated to the Arson Task Force. This will enable the team to check the security of the property and also inform our Operations department, enabling them to risk assess and inform fire investigation team, making them aware of any potential issues.</p> <p>Feedback has been received from the pilot initiative run in the Seacroft area of Leeds with Leeds Call Centre, formalising the reporting of rubbish and tracking its removal and outcomes. The pilot scheme has been deemed a great success and will be expanded to cover the whole of Leeds District. The scheme also enables any rubbish reported by the Arson Task Force to be prioritised, speeding up the removal and reducing the threat of potential deliberate ignition.</p>												

Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
29 National Indicator	NI 49A	Total number of primary fires per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	283.7 per 100,000 population	220.6 per 100,000 population	264.8 per 100,000 population	50.8 per 100,000 population	44.9 per 100,000 population	191.6 per 100,000 population	No Concerns with data
30 National Indicator	NI 49B	Total number of fatalities due to primary fires per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	N.A.	0.8 per 100,000 population	Not Set	0.1 per 100,000 population	0.1 per 100,000 population	0.5 per 100,000 population	No Concerns with data
31 National Indicator	NI 49C	Total number of non-fatal casualties (excluding precautionary checks) per 100,000 population	West Yorkshire Fire Service	Quarterly Number	Fall	14.2 per 100,000 population	9.7 per 100,000 population	13.1 per 100,000 population	2.4 per 100,000 population	2.4 per 100,000 population	9.5 per 100,000 population	No Concerns with data
<p>West Yorkshire Fire and Rescue Service (WYFRS) are continuing to work in partnership and develop partnership working with agencies that have contact with the vulnerable members of our society and are identified at greater risk from fire. For example a partnership is under development with Aire Valley Homes, ensuring we are pro-active in identifying individuals that may need further assistance to live safely and independently within their own properties and reduce the incidents of accidental dwelling fire deaths and injuries.</p> <p>10992 Home Fire Safety Checks have been completed in the Leeds District during quarter 2, providing education on fire safety awareness, hazards within the home and planning an emergency escape route in the event of a fire occurring. Assisting WYFRS to create safer homes within Leeds.</p>												
32 Local Indicator	BV-91B	Percentage of households resident in the authority's area served by a kerbside collection of at least two recyclables	Refuse Collection & Waste Management	Quarterly %	Rise	93.39%	93.39%	95.00%	93.39%	93.39%	95%	Some Concerns with data
<p>Reports highlight that over 310,000 properties have access to green recycling. A project is ongoing to highlight where gaps are in terms of the provision of recycling facilities at the kerbside and to assess what solutions can be formulated to ensure that over time all residents have access to recycling provision of some description. The work will focus on identifying solutions and how these can best be programmed to achieve maximum results in terms of participation and likely yields.</p>												
33 Local Indicator	LAA-SSC25	Homelessness acceptances due to violence and harassment.	Homeless and Advisory Service	Quarterly Number	Fall	307	243	300	38	22	120	No Concerns with data
<p>There has been a significant decrease in the number of homeless acceptances due to harassment and violence, a reduction of 16 between Quarter 1 and Quarter 2 which is equivalent to 42%. As with all homeless acceptances this figure is directly affected by the performance of homelessness prevention which has had a very positive impact in Quarter 2.</p>												
34 Local Indicator	LKI-HAS11	Number of sanctuary installations completed	Homeless and Advisory Service	Monthly Number	Rise	305	385	350	114	97	422	No Concerns with data
<p>There has been a decrease in the number of sanctuary installations between Quarter 1 and Quarter 2. This is not an indicator of poor performance in Quarter 2 but of exceptional take up of this homelessness prevention option in the first quarter. These 6 months figures provide an SLP of 422 at year end which positively exceeds the target by 32.</p>												

## Environment and Neighbourhoods Performance Indicator Report

### Appendix 3










Performance Indicator Type	Reference	Title	Service	Frequency & Measure	Rise or Fall	Baseline	Last Year Result	Target	Quarter 1	Quarter 2	Predicted Year End Result	Data Quality
35	Local Indicator LKI-HAS5	The number of homeless acceptances resulting from parental eviction (cumulative)	Strategic Housing and Commissioning	Monthly Number	Fall	209	139	100	17	20	74	Checklist completed, no concerns highlighted, but checklist to be revised.
<p>There has been a marginal increase in homeless acceptances due to parental eviction with 17 in Quarter 1 and 20 in Quarter 2. In the latest CLG statistical release this has been identified as a national trend with parental eviction accounting for 25% of all homeless acceptances and being the primary reason for loss of accommodation. In Leeds this figure is only 16%, well ahead of national performance in a period when the city's youth mediation service is going through the tender process. Year end SLP is only 74 and though for management information this is a substantial improvement on the figure of 139 recorded in 2008/09.</p>												
36	Local Indicator LKI-RC1	Number of household collections missed per 100,000 collections	Refuse Collection & Waste Management	Quarterly Number	Fall	95.3 per 100,000 collections	95.3 per 100,000 collections	49 per 100,000 collections	33.81 per 100,000 collections	37.2 per 100,000 collections	Suspended (see notes below)	No Concerns with data
<p>Performance in the first five months of the year has improved significantly on the previous year with a marked change being noticed since February 2009. The number of misses reported through the call centre has reduced by approximately 50 calls per month in comparison to the same period in the previous year. We have had to temporarily suspend this indicator due to industrial action.</p>												

## Action Tracker Guidance

### Introduction

The 'Action Trackers' are prepared on a half yearly basis and are intended to give an organisational 'snapshot' view of the progress against the city's top level priorities as set out in the Leeds Strategic Plan and Council Business Plan. They provide a broader range of information and progress than is provided in the performance indicator results alone. Each improvement priority within the Leeds Strategic Plan and Council Business Plan has been allocated to an **Accountable Officer** whose role is to provide leadership, co-ordinate the activities of contributing officers/partners and evaluate the performance information to ensure the delivery of the improvement priority. An action tracker has been completed for every improvement priority by the Accountable Officer who has provided an overall evaluation of progress to date and an assessment of the direction of travel. Please see below a brief summary of the information that has been provided in each of the sections of the action tracker template.

### Overall Progress Traffic Light and Direction of Travel Ratings Explained

	<p>Progressing as expected – on schedule to complete key actions and meet the targets for key performance indicators.</p> <p>Overall the direction of travel is improving.</p>		<p>Minor delays/issues are having an impact on delivery but remedial action is underway/planned and the key performance indicators results are likely to be on, or close to, target.</p> <p>Overall the direction of travel is improving.</p>		<p>Significant delays or issues to address and unlikely to meet targets for key performance indicators.</p> <p>Overall the direction of travel is improving.</p>
	<p>Progressing as expected – on schedule to complete key actions and meet the targets for key performance indicators.</p> <p>Overall the direction of travel is static.</p>		<p>Minor delays/issues are having an impact on delivery but remedial action is underway/planned and the key performance indicators results are likely to be on, or close to, target.</p> <p>Overall the direction of travel is static.</p>		<p>Significant delays or issues to address and unlikely to meet targets for key performance indicators.</p> <p>Overall the direction of travel is static.</p>
	<p>Progressing as expected – on schedule to complete key actions and meet the targets for key performance indicators.</p> <p>Overall the performance is deteriorating.</p>		<p>Minor delays/issues are having an impact on delivery but remedial action is underway/planned and the key performance indicators results are likely to be on, or close to, target.</p> <p>Overall the performance is deteriorating.</p>		<p>Significant delays or issues to address and unlikely to meet targets for key performance indicators.</p> <p>Overall the performance is deteriorating.</p>

<b>Why is this a Priority?</b>	This section provides a brief comment on why this improvement area is a priority. For example it may be to address poor performance particularly in comparison to other similar cities, be a Government priority or it may address a specific local need / inequality etc.
<b>Graphs</b>	This section presents one or two of the aligned performance indicators as a graph. The graph will include information such as past and present performance and future targets
<b>Overall Summary</b>	This section provides an overall summary analysis of the progress to date - taking a view based on <b>all</b> the information provided in the action tracker including the results for the aligned performance indicators. This section should provide a clear explanation for the overall traffic light and direction of travel ratings.
<b>Achievements since the last report</b>	This section provides details of the key achievements/outcomes delivered in the last 6 months. For many improvement priorities there will be a large number of actions and activities but this section will only include the most important high level achievements.
<b>Challenges/Risks</b>	This section sets out any key risks or challenges that may prevent the delivery of the improvement priority.
<b>Council/Partnership Groups</b>	This outlines at which key council or partnership group the Action Tracker has been discussed and/or approved.
<b>Key Actions for the next 6 months</b>	This section provides a summary of next steps/key actions which are due to be carried out over the coming 6 months. Again these are limited to the most important and high level activities and where possible focus on what the impact/outcome will be. For each action/activity the contributory officer/partner responsible for leading this work, any milestones and timescales are included.
<b>Performance Indicator Information</b>	In this section the results for the aligned performance indicators for this improvement priority are presented including the target and are traffic lighted both for the result itself and for data quality. <b>NB</b> Additional performance information is presented in appendix 4.



## Accountability Reporting Guidance

Column Title	Description
PI Type	<p>The PI Type column describes which basket each indicator belongs to. A basket is a set of indicators which we use to report on progress relating to different plans or frameworks, such as the Leeds Strategic Plan.</p> <p>Leeds Strategic Plan Government Agreed - These indicators show progress against the Leeds Strategic Plan and also form our Local Area Agreement.</p> <p>Leeds Strategic Plan Partnership Agreed - These indicators are the locally agreed priorities included in the Leeds Strategic Plan.</p> <p>Business Plan - These are indicators that form part of the Council Business Plan.</p> <p>National Indicator - These indicators are part of the set that are used to measure local government performance.</p> <p>Local Indicator - These are local key indicators for Leeds set by specific service areas.</p>
Reference	Each indicator has a unique reference number.
Title	This is the title given to the indicator.
Service	The service column identifies which team within the Council is responsible for service delivery, monitoring the performance and data quality of each indicator.
Frequency & Measure	<p>The top line in this column identifies how often we collect this information. This may be every month, every three months (quarterly) or once a year (annually). We only report annual indicators at the end of quarter 4 (after the end of March).</p> <p>The second line in this column identifies what measure we use to check on progress. For example, we might measure this result in the number of days or weeks we should take to finish something, such as a planning application. In another case, we might measure the percentage, such as the percentage of enquiries we respond to within five minutes.</p>
Rise or Fall	The good performance column identifies if the results should go up or down to show whether we are doing well. For example, if this is set to rise, you would expect the figures to increase.
Baseline	The baseline column provides a base result for the indicator against which progress can be measured. This is usually based on performance at a specific time in the past. E.g. a previous year.
Last Year Result	This column displays the result at the end of the previous financial year (31 March 2009).
Target	This column shows the target we have agreed for this financial year.
Quarter	This column identifies the result at the end of the quarter.

Predicted Full Year Result	Directorates use this column to show how well they expect to do at the end of the year. They forecast this position depending on the current performance of each indicator. This figure may change each quarter depending on the performance over time of the indicator. We use this figure as one method to inform whether an indicator is red, amber or green.	
	The green light shows that the Directorate predicts this indicator <b>WILL</b> meet its target. The Directorate uses current performance information to make this forecast.	
	An amber traffic light shows that the Directorate predicts this indicator will not meet its target. However, the performance for this indicator is still acceptable and will not result in significant problems. The Directorate uses current performance information to make this forecast.	
	The red lights shows that the Directorate predicts this indicator <b>WILL NOT</b> meet its target at the end of the year. The Directorate uses current performance information to make this forecast.	
Data Quality	To know we can rely on the information in these reports, it has to be of good quality. Directorates use this column to identify indicators where they have concerns about the quality of the information or data in the report. If a Directorate has Some or Significant concerns regarding Data Quality there will be an explanation in the comments field.	
	No Concerns indicates that the Directorate has signed off the data as accurate.	No Concerns
	If Some Concerns has been chosen, the Directorate has concerns about the data and are working to ensure it is accurate and reliable.	Some Concerns
	If Significant Concerns has been chosen, the Directorate thinks that the quality of the data may not be good or that maybe they have not got the correct data.	Significant Concerns
Comments	The comments for each indicator should explain why performance varies. They should also highlight if there are any problems with the quality of the data and what steps the Directorate is taking to improve it. This section will also focus on what will be done to improve the actions and state what outcomes they have achieved.	



Originator: A Brogden

Tel:2474553

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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (Environment and Neighbourhoods)

Date: 14<sup>th</sup> December 2009

### Subject: Worklessness Review - Update

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#### Electoral Wards Affected: All

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1.0 Introduction

- 1.1 At its July meeting, the Environment and Neighbourhoods Scrutiny Board noted the Quarter 4 2008/09 performance information relating to the Council's improvement priority for reducing worklessness and acknowledged the difficulties in meeting existing targets within the current economic climate.
- 1.2 The Board agreed to establish a working group to consider the key issues affecting worklessness across the city and to determine how Scrutiny could effectively contribute in addressing this particular problem. The membership of this working group includes Councillors Barry Anderson, Ann Blackburn, Graham Hyde and Josie Jarosz.
- 1.3 The working group met initially in August to consider the scope of this particular review. In acknowledging the wide range of programmes and interventions currently delivered in the City, the working group agreed to focus its attention on the development of a new delivery model – Employment Leeds. This model aims to better connect the supply and demand side interventions to provide a seamless and tailored service to employers and investors in the City and train and skill up local residents to take up these opportunities.
- 1.4 The timetable for this review has been scheduled over 3 sessions, two of which have already taken place during October and November. However, the Board requested an update on progress for today's meeting. A summary note (appendix 1) on the key issues raised by the working group to-date will follow and be considered by the Board during the meeting.

1.5 In October, the Scrutiny Board made a request to receive local unemployment figures but had agreed for this information to be directed to the working group for consideration during its meeting in November (this will be reflected in the summary note).

1.6 However, more recent unemployment figures are now available and the following reports are attached for the full Board's consideration:

Appendix 2 - Monthly report to Worklessness Strategic Outcomes Group: October 2009;

Appendix 3 - Quarterly report to Worklessness Strategic Outcomes Group: October 2009. City-wide working age client group data update;

## **2.0 Recommendations**

2.1 The Board is requested to consider and comment on the summary note and local unemployment figures.

### Background Papers

None

## Monthly report to Worklessness Strategic Outcomes Group: October 2009

### Executive Summary

This monthly report provides a detailed analysis of the Job Seekers Allowance (JSA) claimant count data relating to those individuals claiming during October 2009. The report also provides wider contextual information regarding the monthly released data on national JSA claimants figures, young people not in education, employment and training (NEETS) and the Jobcentre Plus monthly economic report (including information on individuals joining and leaving the JSA register and type of vacancies being sought).

The JSA claimant count data has been analysed at a city wide level (including comparisons with the other core cities) and for each of the NI153 localities. This report details the following key findings regarding the status of the monthly released worklessness data:

- There are now 24,000 JSA claimants in Leeds which accounts for 4.7% of the working age population.
- The JSA claimant count shows the second consecutive monthly decrease in 18 months, however overall it has increased by 60% from the previous October.
- Over the last two months the number of JSA claimants dropped from 24,282 to 24,000.
- During October 5,030 claimants joined the JSA register and 5,265 individuals stopped claiming the allowance.
- In October 09 Leeds had the second lowest JSA claimant rate of all the core cities, with only Bristol having a lower rate.
- There are 46 LSOAs across the city with a claimant rate of 10% or more, compared to the city average of 4.7%.
- The total claimant count and rate for the combined NI 153 Areas peaked at 6071 (Rate: 11.2%) in July 2009 and has decreased each subsequent month to 5875 (Rate: 10.9%) in October.
- The claimant count in the combined N1 153 areas this October is 1560 claimants higher compared to the same month last year.
- All NI153 localities have experienced an increase in the number of claimants over the last 12 month period. Overall, eight of the 22 localities have seen increases in the number of claimants of 50% or more when comparing this month's count with the same month in the previous years.
- 17 of the 22 NI 153 localities have a claimant rate that is double that of the city average.
- The Job Centre Plus monthly economic report details that in September 09 the weekly intake of new JSA claims was 30% higher than in the same month a year ago. The report also states that just over 50% of those leaving the JSA register in September 09 had been unemployed for less than 3 months.
- In Leeds during October there were 2,355 young people who were classed as NEET, this was a decrease of 107 individuals from the September figure of 2,462.
- Nationally the JSA allowance claimant count continued to rise in October by 12,900 to 1.64 million; this is the highest claimant count since April 1997.

## 1. Introduction

The Job Seekers Allowance (JSA) claimant count data is published monthly by the Department for Work and Pensions (DWP) and provides up-to-date information on the numbers of people who are unemployed and actively seeking work. This month's report comes at a time when nationally the past quarter has shown the lowest rise in unemployment since spring 2008<sup>1</sup>. This report concludes with a wider context section which includes a brief summary of the recent Jobcentre Plus Economic Report, a review of the national claimant rates and a summary of the headline NEET (not in education, employment or training) figures.

## 2. City-Wide

The most current JSA claimant count data released mid November is for October 2009 and the summary in Table 1 and Figure 1 shows that:

- there are now 24,000 JSA claimants in Leeds which accounts for 4.7% of the working age population
- the JSA claimant count shows the second consecutive monthly decrease in 18 months, however overall it has increased by 60% from the previous October.

**Table 1: JSA monthly claimant count and rates for Leeds (Jan 08 to Oct 09).**

JSA Monthly Claimant Count	Leeds MD	
	Number	Rate <sup>2</sup>
<b>2008</b>		
January	12424	2.5%
February	12628	2.5%
March	12545	2.5%
April	12475	2.5%
May	12583	2.5%
June	12689	2.5%
July	13384	2.7%
August	14165	2.8%
September	14600	2.9%
October	14989	3.0%
November	16153	3.2%
December	17631	3.5%
<b>2009</b>		
January	19077	3.8%
February	21558	4.3%
March	22460	4.5%
April	23281	4.7%
May	23952	4.8%
June	23988	4.8%
July	24456	4.9%
August	24461	4.9%
September	24282	4.9%
October	24000	4.7%

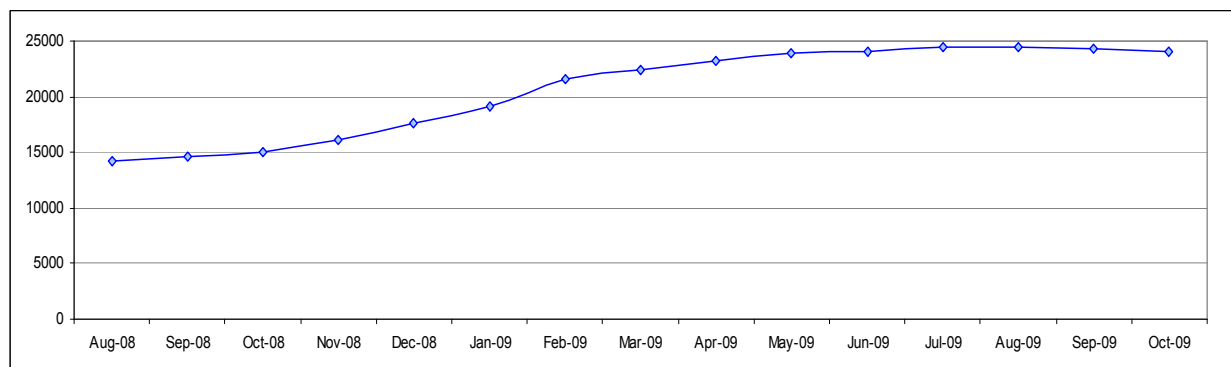
Additional analysis of the city wide data on JSA claimant counts reveals that:

- 74% of October claimants are male and 26% are female
- during October 5030 claimants joined the JSA register and 5265 stopped claiming the allowance.

<sup>1</sup> Hayman, A. Regeneration and Renewal, Nov. 2009. For complete article follow [link](#)

<sup>2</sup> The term 'Rate' always refers to per cent of working age population

**Figure 1: A graph detailing the monthly JSA counts from Oct 08 to Oct 09 for Leeds.**



### 3. Comparison with Core Cities

The JSA claimant data has been analysed to provide a comparison with the Core Cities. Table 2 below shows that in October 2009 Leeds had the second lowest Job Seekers Allowance claimant rate of all the Core Cities, with only Bristol having a lower rate. Table 2 also compares the claimant rates and numbers from October 2008 and October 2009 for each of the eight Core Cities and shows that Leeds has seen the third biggest percentage increase over the period behind Bristol and Sheffield.

**Table 2: JSA number and rates for the core cities (Oct 08 and Oct 09).**

	October 2008		October 2009		% change
	Number	Rate	Number	Rate	
Birmingham	35,980	5.7%	51,182	8.1%	42.25%
Bristol, City of	6,252	2.2%	11,012	3.8%	76.14%
Leeds	14,989	3%	24,000	4.7%	60.12%
Liverpool	16,196	5.7%	21,401	7.5%	32.14%
Manchester	12,332	3.9%	18,267	5.7%	48.13%
Newcastle upon Tyne	6,440	3.6%	9,015	5.0%	39.98%
Nottingham	8,231	4.1%	12,556	6.2%	52.55%
Sheffield	9,968	2.9%	16,461	4.8%	65.14%
Great Britain	939,900	2.5%	1,529,821	4.1%	62.76%

Figure 2, on page 4, details the trend in JSA claimant rates over the last 12 month period. The trend data for the last 12 months demonstrate that over this period Leeds has consistently been one of the three core cities with the lowest JSA claimant rates. Figure 2 also details that commonly across the core cities the claimant rates reached a peak in either August or September this year and although since this period the rates have started to decrease that are still higher than the rates report for the corresponding month last year.

**Figure 2: A graph detailing the monthly JSA rates from Oct 08 to Oct 09 for each core city.**

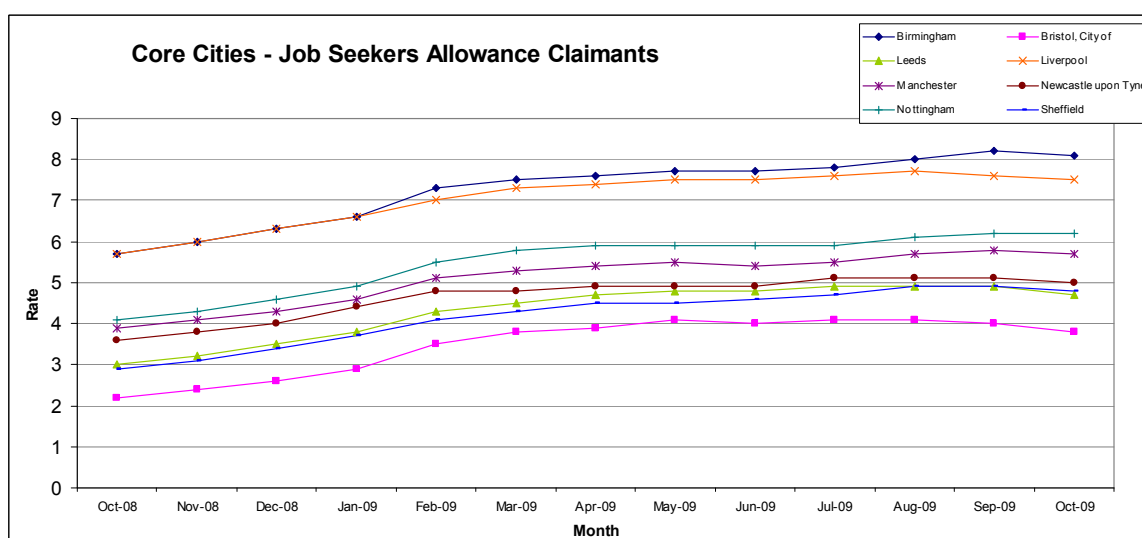


Table 3 below compares this month's JSA Claimant rates and numbers to those from last month for each core city. Only two (Manchester and Nottingham) of the eight core cities have experienced a rise in the number of claimants between September and October this year. Out of the eight core cities Leeds has experienced the third greatest actual decrease in the number of JSA claimants between September and October this year. Over the last two months the number of claimants in Leeds dropped by 282 from 24,282 to 24,000.

**Table 3: A comparison of Sept 08 and Oct 09 JSA numbers and rates for the core cities.**

	Sept 2009		October 2009		Change
	Number	Rate	Number	Rate	
Birmingham	51,611	8.2%	51,182	8.1%	-429
Bristol, City of	11,306	4.0%	11,012	3.8%	-294
Leeds	24,282	4.9%	24,000	4.7%	-282
Liverpool	21,514	7.6%	21,401	7.5%	-113
Manchester	18,241	5.8%	18,267	5.7%	+26
Newcastle upon Tyne	9,065	5.1%	9,015	5.0%	-50
Nottingham	12,392	6.2%	12,556	6.2%	+164
Sheffield	16,625	4.9%	16,461	4.8%	-164
Great Britain	1,537,620	4.2%	1,529,821	4.1%	-7,799

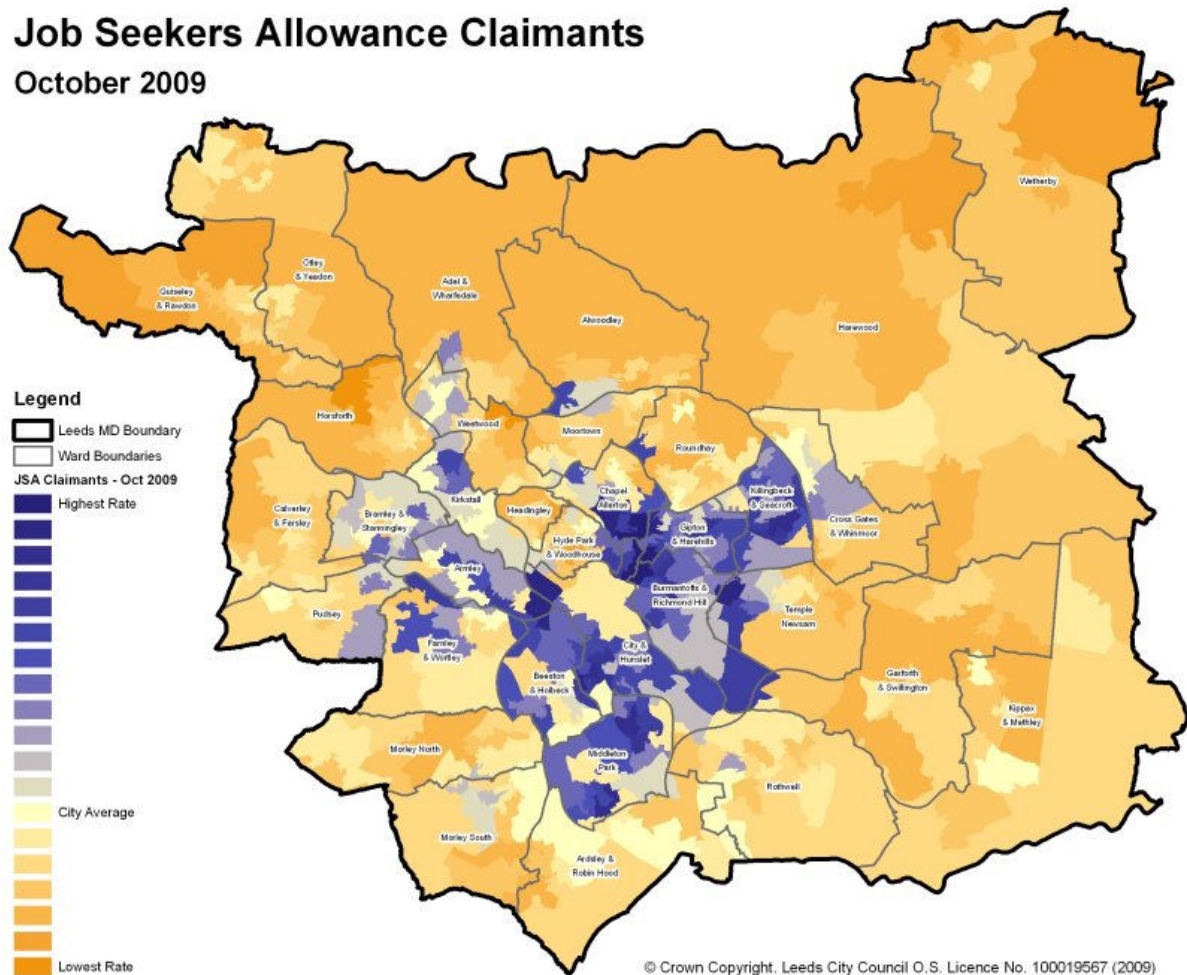


#### 4. Leeds Lower Super Output Area overview

Analysis of the data at the small area (Lower Super Output Area) level shows that:

- there are 46 LSOAs across the city with a claimant rate of 10% or more, compared to the city average of 4.7%
- Little London/Lovell Park currently has the highest number of claimants (235) followed by Lincoln Green (234) and the Granges/Hamiltons/Francis Street (in Chapeltown) (230)
- the Granges/Hamiltons/Francis Street currently has the highest claimant rate with 22.8% of the working age population currently unemployed claiming JSA.

**Figure 3: A map detailing the JSA claimant rates across the Leeds City Council area.**



## 5. Leeds NI 153 Localities

The JSA monthly claimant count has also been analysed for each of the 22 NI 153 localities in Leeds. Table 4 below summarises the data for the combined NI 153 areas. As detailed in Table 4, the total claimant count and rate for the combined NI 153 Areas peaked at 6071 (Rate: 11.2%) in July 2009 and has decreased each subsequent month to 5875 (Rate: 10.9%) in October. The claimant count in the combined NI 153 areas this October is 1560 claimants higher compared to the same month last year.

**Table 4: JSA number and rates for the Combined NI 153 Areas (Jan 08 to Oct 09).**

<b>JSA Monthly Claimant Count</b>	<b>Combined NI 153 Areas</b>	
<b>2008</b>	Number	Rate
January	3930	7.3%
February	3986	7.4%
March	3981	7.4%
April	3956	7.3%
May	3961	7.3%
June	3930	7.3%
July	4040	7.5%
August	4141	7.7%
September	4168	7.7%
October	4315	8.0%
November	4426	8.2%
December	4857	9.0%
<b>2009</b>		
January	5046	9.3%
February	5467	10.1%
March	5641	10.4%
April	5824	10.8%
May	5932	11.0%
June	6006	11.1%
July	6071	11.2%
August	5988	11.1%
September	5959	11.0%
October	5875	10.9%

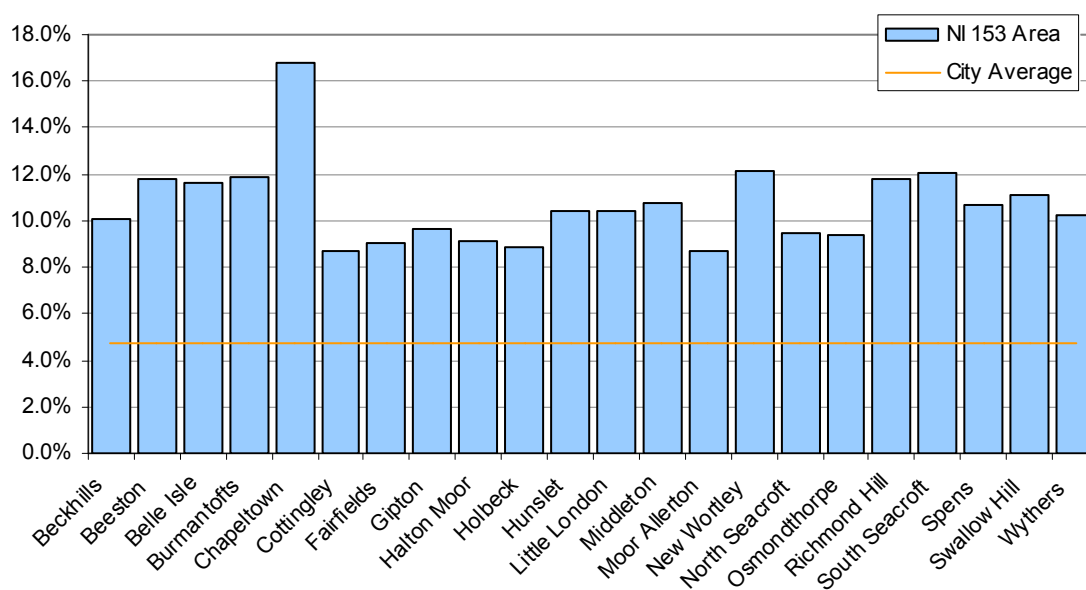
Table 5 (on page 7) compares the JSA rate and count from October 2008 and October 2009 for each of the individual 22 NI 153 localities. All NI153 localities have experienced an increase in the number of claimants over the last 12 month period. The Spens and Middleton localities have shown the greatest increase in number of claimants over between October 09 and October 08, with increases of 76% and 65% respectively. Overall, eight of the 22 localities have seen increases in the number of claimants of 50% or more when comparing this month's count with the previous years. The three localities with the highest claimant rate was the same in October 09 and 08, these localities in descending order of claimant rate were: Chapeltown, New Wortley, and South Seacroft.

**Table 5: A comparison of JSA count and claimant rates for each NI 153 locality in October 08 and 09.**

	October 2008		October 2009		%age change
	Number	Rate	Number	Rate	
Beckhills	92	8.0%	116	10.1%	26.09%
Beeston	415	7.9%	617	11.8%	48.67%
Belle Isle	228	7.6%	346	11.6%	51.75%
Burmantofts	457	9.5%	571	11.9%	24.95%
Chapelton	395	13.0%	508	16.8%	28.61%
Cottingley	117	5.8%	175	8.7%	49.57%
Fairfields	54	6.0%	82	9.1%	51.85%
Gipton	326	6.9%	456	9.7%	39.88%
Halton Moor	196	7.3%	247	9.2%	26.02%
Holbeck	216	8.3%	231	8.9%	6.94%
Hunslet	63	6.7%	98	10.4%	55.56%
Little London	270	8.6%	330	10.5%	22.22%
Middleton	178	6.5%	293	10.7%	64.61%
Moor Allerton	110	5.8%	166	8.7%	50.91%
New Wortley	233	10.0%	284	12.2%	21.89%
North Seacroft	163	6.0%	256	9.4%	57.06%
Osmondthorpe	193	6.7%	273	9.4%	41.45%
Richmond Hill	172	9.1%	222	11.8%	29.07%
South Seacroft	245	9.7%	303	12.0%	23.67%
Spens	55	6.1%	97	10.7%	76.36%
Swallow Hill	74	7.6%	108	11.1%	45.95%
Wythers	63	6.7%	96	10.2%	52.38%

As detailed in Fig. 4 below the JSA rates in each N1 153 locality are higher than the Leeds city average of 4.7%. 17 of the 22 NI 153 localities have a claimant rate that is double that of the city average, with one locality (Chapelton) having a rate that is over three times the city average.

**Figure 4: October 09 JSA rates in each NI 153 locality compared to the city average**



## 6. Wider context

The Leeds Job Centre Plus monthly economic report<sup>3</sup> provides some additional data to further contextualise the claimant rates detailed throughout this report. The economic report details information relating to the Leeds JSA register September 2009 data. It details that in September 09 the weekly intake of new JSA claims was 30% higher than in the same month a year ago. The report also states that just over 50% of those leaving the JSA register in September 09 had been unemployed for less than 3 months. There were 4,845 notified vacancies in Leeds in September which was a decrease of 23% when compared to vacancies in August. Table 6 details that of the top ten occupations being sought by JSA claimants in Leeds five of the job types corresponded with the most commonly available vacancies in Leeds.

**Table 6: A comparison of occupations being sought by JSA claimants in Leeds and notified vacancies in Leeds in September 09**

Occupations being sought by JSA claimants	Notified vacancies
Goods handling and storage occupations	Sales representatives
Sales and retails assistants	Customer care occupations
General office assistants/clerks	Cleaner, domestics
Labourers in building and woodworking trades	Care assistants and home carers
Van Drivers	Heavy goods vehicle drivers
Customer care occupations	Packers, bottlers, canners, fillers
Cleaners, domestics	Fork-lift truck drivers
Bar staff	Nurses
Packers, bottlers, canners, fillers	General office assistants/clerks
Labourers in process and plant operations	Sales and Retail Assistants

A recent article in Regeneration and Renewal<sup>4</sup> enables the Leeds JSA claimant figures to be seen in context of the national pattern. Nationally the JSA allowance claimant count continued to rise in October by 12,900 to 1.64 million; this is the highest claimant count since April 1997. As such, the JSA claimant figures in Leeds compare favourably to the national figure as previously detailed the claimant count in Leeds has shown the second monthly decrease in 18 months.

When considering reviewing those claiming JSA benefits it is also of interest to consider the population of young people (16 to 18 year olds) who are not in education, employment or training (NEET). In Leeds during October there were 2355 young people who were classed as NEET, this was a decrease of 107 individuals from the September figure of 2462<sup>5</sup>.

Wider worklessness analysis is conducted in the **quarterly worklessness report**, the most recent report was produced in November and will be provided alongside this monthly report. This report reviews the Working Age Client Group (WACG) data provided by the Department for Work and Pensions (DWP). This data enables an analysis of incapacity benefit/ESA claimants, JSA claimants and lone parent income support claimants. This data is made available quarterly and was released in mid November for the previous quarter May 09.

<sup>3</sup> Jobcentre Plus Economic report, Oct. 2009.

<sup>4</sup> Hayman, A. Regeneration and Renewal, Nov. 2009. For complete article follow [link](#)

<sup>5</sup> The monthly NEET report is provided by Education Leeds and the Neighbourhood Services team are able to provide copies of this report

## Quarterly Report to Worklessness Strategic Outcomes Group: October 2009

### Subject: City-wide Working Age Client Group (WACG) Data Update

#### Executive Summary

This quarterly report provides an analysis of the Working Age Client Group (WACG) data provided by the Department for Work and Pensions (DWP). This data relates to the previous quarter March-May 09 and will enable an analysis and review of total WACG claimants (including: JSA claimants (JSA) <sup>1</sup>, Incapacity Benefit/Employment and Support Allowance (ESA) claimants, Lone Parent income support claimants and total out of work benefit claimants). The data has been analysed at a city wide level (including comparisons with the other core cities) and for each of the NI153 localities.

This report details the following key findings regarding the status of the WACG claimants:

- Over the last 12 month period the number of claimants claiming JSA across Leeds has increased at a greater rate than all other claimant types.
- In Leeds the rate of out of work benefit claimants has been increasing on a quarterly basis since May 2008, this increase is largely due to the increase in JSA claimants.
- When compared with the other core cities, Leeds has the lowest rate of out of work claimants, Incapacity Benefit/ESA claimants and Lone Parent Income Support claimants.
- Of all the core cities Leeds has experienced the third lowest rate of JSA claimants, the only cities with lower rates were Bristol and Sheffield.
- The current four quarter rolling average (August 08-May 09) for out of work benefit claimants has shown an increase in all NI 153 localities, except for Holbeck, when compared with the previous four quarter rolling average (May 08-February 09).
- The current four quarter rolling average (August 08-May 09) rate for out of work claimants, JSA claimants, Incapacity Benefits/ESA claimants and Lone Parent income support claimants in the combined NI 153 locality was at least twice that of the rate for Leeds overall for each of these claimant types.
- 13 of the 22 N1 153 localities had an out of work benefit claimant rate in May 09 that was higher than the overall combined NI 153 area locality rate of 30%.
- The percentage difference between May 09 and February 09 counts for each type of claimant for the combined N1 153 area locality does not differ greatly from the differences observed across the whole Leeds City area.

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<sup>1</sup> JSA claimants are a component of the overall WACG dataset but data on JSA claimants is produced monthly, whereas the WACG data is produced quarterly. The most recent JSA data is for October 09 and this has been analysed in the monthly report to the Worklessness Strategic Outcomes Group.

## 1. Introduction

This quarterly report provides an analysis of the Working Age Client Group Data provided by the Department for Work and Pensions (DWP). This data relates to May 2009 (although it is the most current data release and was made available mid November) and accounts for data relating to the second quarter of this year. **The data is the most recent for all WACG claimant types except for those claiming Job Seekers Allowance.** The most recent Job Seekers Allowance (JSA) data is analysed in the monthly report, this monthly report has been provided in conjunction with the WACG quarterly report.

## 2. Analysis of city wide working age client group claimants

Table 1 below summarises the number of claimants by their main benefit type and includes the number classified as out-of-work benefit claimants (the NI 152 measure which excludes people who are Carers, Disabled or Bereaved). It shows there are now:

- 65,500 out-of-work benefit claimants (NI 152), an increase of 1150 from the previous quarter
- 22,965 JSA claimants, an increase of 1310 (6%) from the previous quarter
- 30,685 Incapacity Benefit/ Employment and Support Allowance (ESA) claimants, a slight increase of 85 from the previous quarter
- 9,495 Lone Parents in receipt of Income Support, a slight decrease of 305 from the previous quarter

Table 1 also details that over the previous four quarters, JSA is the only claimant type to have experienced a pronounced increase.

**Table 1 Count and breakdown of the working age client group claimants in Leeds (Quarterly data: Feb 08 to May 09)**

	Total number of WACG claimants	Job Seekers Allowance	Incapacity Benefit/ESA	Lone Parents on Income Support	Other income related benefits	"NI 152" Total (Out of Work benefit claimants)
Q2 May 09	75,175	22,965	30,685	9,495	2,355	65,500
Q1 Feb 09	73,795	21,655	30,600	9,800	2,295	64,350
Q4 Nov 08	68,130	16,435	30,410	9,545	2,265	58,655
Q3 Aug 08	65,365	13,880	30,100	9,635	2,280	55,895
Q2 May 08	63,545	12,355	30,085	9,420	2,210	54,070
Q1 Feb 08	63,840	12,355	30,710	9,365	2,055	54,485
2008 average	65,220	13,756	30,326	9,491	2,203	55,776
Previous 4 quarter rolling average	67,709	16,081	30,299	9,600	2,263	58,243
Latest 4 quarter rolling average	70,616	18,734	30,449	9,619	2,299	61,100

The data can also be presented as rates of the working age population. The advice from central government is that rates should be calculated using population data from the closest available time point to the numerator. All rates in this report relating to 2008 and 2009 data have been calculated using the 2007 working age population. The government has recently released the 2008 mid year population estimates and these figures will therefore be adjusted in the next report. Table 2 below shows that:

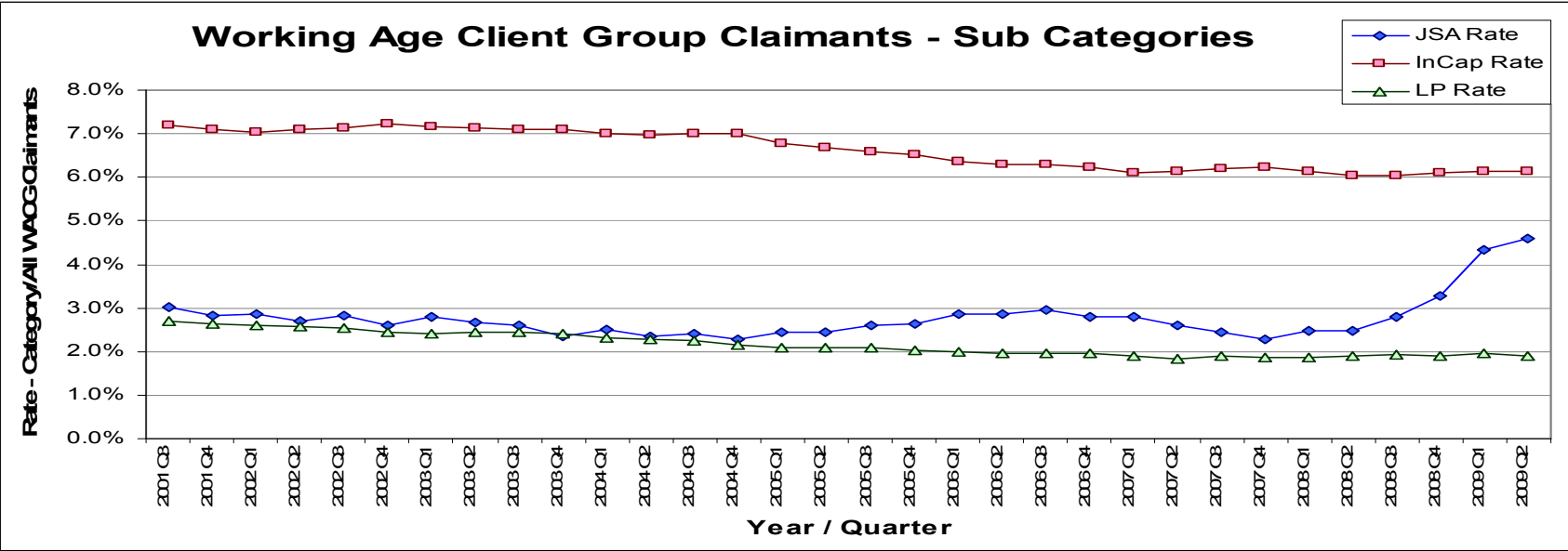
- over the last six quarters there has been very little change in the rates of claimants receiving: Incapacity Benefit/ESA, Lone Parent Income Support or other income related benefits
- the rate of out-of-work benefit claimants has been increasing since May 2008 and this increase is largely due to the increase in JSA claimants.

**Table 2 Overall and breakdown of the rates of working age client group claimants in Leeds (Quarterly data: Feb 08 to May 09)**

	Total number of WACG claimants	Job Seekers Allowance	Incapacity Benefit/ESA	Lone Parents on Income Support	Other income related benefits	"NI 152" Total (Out of Work benefit claimants)
Q2 May 09	15.1%	4.6%	6.1%	1.9%	0.5%	13.1%
Q1 Feb 09	14.8%	4.3%	6.1%	2.0%	0.5%	12.9%
Q4 Nov 08	13.6%	3.3%	6.1%	1.9%	0.5%	11.7%
Q3 Aug 08	13.1%	2.8%	6.0%	1.9%	0.5%	11.2%
Q2 May 08	12.7%	2.5%	6.0%	1.9%	0.4%	10.8%
Q1 Feb 08	12.8%	2.5%	6.2%	1.9%	0.4%	10.9%
2008 average	13.1%	2.8%	6.1%	1.9%	0.4%	11.2%
Previous 4 quarter rolling average	13.6%	3.2%	6.1%	1.9%	0.5%	11.7%
Latest 4 quarter rolling average	14.1%	3.8%	6.1%	1.9%	0.5%	12.2%

Figure 1 below details the rates of those claiming JSA, Incapacity Benefits and Lone Parent Income Support since quarter three 2001. This graph show that during this period there has been a decrease in the rates of people claiming Incapacity Benefits and Lone Parent Income support. The rates of individuals claiming JSA peaked during the middle of 2005 and has been rising again since 2008 quarter two. This recent rise in the rate of JSA claimants reached a level in 2008 quarter four that was higher than any other rate recorded previously since 2001. The rate of JSA claimants has continued to rise and does not yet appear to have reached its peak.

Figure 1 A graph comparing out of work benefit claimants by sub category (Quarterly data 2001 - May 09)





### 3. Comparisons of working age client group claimants in Leeds with the other core cities

Table 3 below compares the working age client group claimant count and rate in Leeds with the other core cities and shows that in May 2009:

- Leeds had the lowest rate of WACG claimants and of out of work claimants for all the core cities
- Leeds also had the lowest rate of individuals claiming either Incapacity Benefit/ESA or Lone Parent Income Support
- Leeds experienced the third lowest rate of JSA claimants of all the core cities, the only cities with lower rates were Bristol and Sheffield.

**Table 3 Comparison of the count and rate of working age client group claimants in Leeds with the other core cities (Quarterly data May 09)**

	WAPOP (2007)	Total WACG claimants		JSA		Incapacity Benefit/ ESA		Lone Parent		Other Claimants		Out of Work	
		Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate
Birmingham	629700	145715	23.1%	47445	7.5%	53415	8.5%	20765	3.3%	4705	0.7%	126330	20.1%
Bristol, City of	282900	45210	16.0%	10700	3.8%	21780	7.7%	6290	2.2%	1225	0.4%	39995	14.1%
Leeds	499400	75175	15.1%	22965	4.6%	30685	6.1%	9495	1.9%	2355	0.5%	65500	13.1%
Liverpool	284600	78735	27.7%	20625	7.2%	36820	12.9%	9645	3.4%	2055	0.7%	69145	24.3%
Manchester	315200	71080	22.6%	16425	5.2%	34075	10.8%	10740	3.4%	2240	0.7%	63480	20.1%
Newcastle	178500	34020	19.1%	8355	4.7%	15710	8.8%	4360	2.4%	1295	0.7%	29720	16.6%
Nottingham	199200	40840	20.5%	11305	5.7%	17330	8.7%	6250	3.1%	1095	0.5%	35980	18.1%
Sheffield	339200	56460	16.6%	14985	4.4%	24685	7.3%	6650	2.0%	1765	0.5%	48085	14.2%

#### 4. Analysis of working age client group claimants in Leeds NI153 localities

The WACG data can also be used to produce updates for those areas classified under NI 153 as “the worst performing neighbourhoods” (this is defined as LSOAs with an out of work claim rate of 25% or more based on a 4 quarter average May 06 – Feb 07).

In Leeds there are 53 Super Output Areas that are classified as NI 153 areas and these have been grouped together into 22 localities. Table 4 compares the latest 4 quarter rolling average with the baseline figures for each area (N.B. the original baseline rates were calculated on a working age population figure from 2005, in line with DWP guidance this rate has now been revised using 2006 population data).

At the city-wide level the rolling four quarter average data<sup>2</sup> shows that the number of “out-of-work benefit” claimants has increased by 498 from the previous period (Table benefit claimants between May 08-February 09 and August 08-May 09). However the relatively small increase means that it is not so evident at the small area level, with the data showing that overall there has been very little change from the previous update in the number of out-of-work claimants across the NI 153 areas.

As detailed in Table 4 (on page 7) at an NI153 locality level **Holbeck is the only locality to have experienced a decrease** (of 0.7%) in the rate of out of work benefit claimants between May 08-February 09 and August 08-May 09. Although all other NI 153 localities demonstrated an increase in the rate of out of work benefit claimants between in this period this rate of increase only varied across each locality between 0.6% to 1.8%. **Swallow Hill locality had the highest rate increase** of out of work benefit claimants.

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<sup>2</sup> four quarter average data is analysed as it avoids any seasonal variation in the data and it is the suggested way to analyse the data by the DWP.

**Table 4 Comparison of the count and rate of the total out of work benefit claimants for NI 153 localities (four quarter rolling averages)**

	Baseline (May 06 - Feb 07)			Previous update (May 08 – Feb 09)		Latest update (Aug 08 – May 09)	
	Number	Rate* (original)	Rate** (revised)	Number	Rate***	Number	Rate***
Beckhills	315	30.1%	28.2%	293	25.3%	304	26.3%
Beeston	1335	28.3%	26.8%	1414	26.9%	1483	28.3%
Belle Isle	845	30.7%	29.6%	851	28.5%	888	29.8%
Burmantofts	1427	32.8%	30.4%	1390	28.9%	1436	29.9%
Chapelton	1166	39.9%	39.4%	829	27.4%	856	28.3%
Cottingley	529	27.6%	26.9%	569	28.3%	598	29.8%
Fairfields	233	25.6%	25.5%	236	26.2%	245	27.1%
Gipton	1374	30.3%	29.8%	1378	29.2%	1416	30.0%
Halton Moor	771	31.0%	29.1%	749	27.7%	771	28.6%
Holbeck	661	28.6%	26.8%	628	24.1%	610	23.4%
Hunslet	281	30.7%	30.7%	290	30.8%	298	31.6%
Little London	805	28.8%	27.5%	710	22.5%	733	23.2%
Middleton	732	27.9%	27.7%	773	28.3%	801	29.4%
Moor Allerton	482	26.5%	25.9%	503	26.3%	515	26.9%
New Wortley	671	30.4%	29.6%	671	28.8%	694	29.7%
North Seacroft	724	28.0%	26.9%	739	27.2%	769	28.4%
Osmondthorpe	847	30.9%	29.7%	811	28.0%	840	28.9%
Richmond Hill	548	30.9%	29.1%	596	31.7%	623	33.1%
South Seacroft	892	34.5%	35.3%	834	33.1%	851	33.8%
Spens	242	27.6%	26.4%	269	29.6%	278	30.6%
Swallow Hill	250	27.7%	26.7%	269	27.6%	286	29.5%
Wythers	240	28.6%	27.3%	255	27.2%	263	28.0%
<b>Total</b>	<b>15370</b>	<b>30.4%</b>	<b>29.3%</b>	<b>14946</b>	<b>27.6%</b>	<b>15444</b>	<b>28.6%</b>

\*Rate calculated as a percentage of working age population 2005 (combined area = 50,615)

\*\* Rate calculated as a percentage of working age population 2006 (combined area = 52,523)

\*\*\* Rate calculated as a percentage of working age population 2007 (combined area = 54,058)

Table 5 (on page 8) details the total count and breakdown by claimant type of WACG claimants for the latest 4 quarter rolling average (Aug 08 to May 09). Table 5 details that over the last year:

- the rate of out of work claimants in the NI 153 localities ranged between 23.2% and 33.8%
- the rate of out of work claimants in the combined NI 153 localities was over twice that of the rate for the whole of Leeds (28.6% compared to 12.2%)
- the rate of either JSA claimants, Incapacity Benefit/ESA claimants, Lone Parent claimants in the combined NI 153 localities was also over twice that of the rate for the whole of Leeds
- in the combined NI 153 localities the most common claimant type was Incapacity Benefit/ESA (12.9%) followed by JSA (9.0%) and then Lone Parents claiming Income Support (5.6%)
- figures 2-4 following table 5 provide a more detailed analysis of the most recent claimant counts in each NI 153 locality.

Appendix 3

**Table 5 Comparison of the count and rate of working age client group claimants in each NI 153 locality (four quarter rolling average Aug 2008 to May 2009)**

Area	Working Age population 2007	Working Age Client Group Claimants		Job Seekers Allowance Claimants		Incapacity Benefit/ESA Claimants		Lone Parents		Out Of Work Claimants	
		Number	Rate	Number	Rate	Number	Rate	Number	Rate	Number	Rate
Beckhills	1154	322	27.9%	100	8.7%	120	10.4%	64	5.5%	304	26.3%
Beeston	5248	1619	30.8%	482.5	9.2%	679	12.9%	254	4.8%	1483	28.3%
Belle Isle	2983	978	32.8%	288.8	9.7%	370	12.4%	194	6.5%	888	29.8%
Burmantofts	4803	1535	32.0%	503.8	10.5%	643	13.4%	227	4.7%	1437	29.9%
Chapelton	3028	927	30.6%	310	10.2%	359	11.9%	157	5.2%	857	28.3%
Cottingley	2007	664	33.1%	156.3	7.8%	309	15.4%	113	5.6%	598	29.8%
Fairfields	903	273	30.2%	68.8	7.6%	102	11.3%	68	7.5%	245	27.1%
Gipton	4722	1567	33.2%	387.5	8.2%	679	14.4%	282	6.0%	1417	30.0%
Halton Moor	2699	854	31.6%	216.3	8.0%	354	13.1%	180	6.7%	772	28.6%
Holbeck	2605	654	25.1%	225	8.6%	280	10.7%	79	3.0%	610	23.4%
Hunslet	943	337	35.7%	73.8	7.8%	153	16.2%	62	6.6%	298	31.6%
Little London	3155	772	24.5%	283.8	9.0%	305	9.7%	112	3.5%	733	23.2%
Middleton	2730	883	32.3%	241.3	8.8%	329	12.1%	205	7.5%	802	29.4%
Moor Allerton	1911	590	30.9%	125	6.5%	309	16.2%	60	3.1%	515	26.9%
New Wortley	2334	744	31.9%	257.5	11.0%	312	13.4%	92	3.9%	694	29.7%
North Seacroft	2712	854	31.5%	226.3	8.3%	409	15.1%	102	3.8%	769	28.4%
Osmondthorpe	2902	947	32.6%	218.8	7.5%	392	13.5%	209	7.2%	840	28.9%
Richmond Hill	1881	679	36.1%	176.3	9.4%	273	14.5%	149	7.9%	623	33.1%
South Seacroft	2518	950	37.7%	263.8	10.5%	324	12.9%	244	9.7%	852	33.8%
Spens	908	308	33.9%	80	8.8%	134	14.8%	55	6.1%	278	30.6%
Swallow Hill	973	308	31.7%	85	8.7%	128	13.2%	58	6.0%	287	29.5%
Wythers	939	293	31.2%	77.5	8.3%	112	11.9%	65	6.9%	263	28.0%
Combined Area	54058	17049	31.5%	4847.5	9.0%	6957	12.9%	3023	5.6%	15444	28.6%
Leeds	499422	70616	14.1%	18734	3.8%	30449	6.1%	9619	1.9%	61100	12.2%

Appendix 3

Table 6 below and Figures 2,3 and 4 detail the actual May 09 quarterly rates for each type of WACG claimant. The explanation of this data is included prior to each of the individual figures following table 6.

**Table 6 Q2 May 09 WACG claimants rates for each NI 153 locality and each claimant type**

	Rate of Total number of WACG claimants	Rate of "NI 152" Total (Out of Work benefit claimants)	Rate of Job Seekers Allowance	Rate of Incapacity Benefit & ESA	Rate of Lone Parents on Income Support
Beckhills	29.0%	27.7%	10.0%	10.0%	6.1%
Beeston	33.3%	30.6%	11.1%	13.7%	4.5%
Belle Isle	34.9%	31.8%	12.4%	12.2%	6.0%
Burmantofts	32.8%	30.9%	11.3%	13.6%	4.5%
Chapelton	31.7%	29.4%	11.6%	11.7%	5.0%
Cottingley	35.6%	32.1%	9.7%	15.4%	6.0%
Fairfields	32.1%	28.8%	8.9%	12.2%	7.2%
Gipton	34.4%	31.1%	9.6%	14.2%	5.9%
Halton Moor	32.2%	29.6%	9.3%	13.2%	6.3%
Holbeck	24.8%	23.0%	9.2%	10.0%	3.1%
Hunslet	37.1%	32.9%	9.5%	15.9%	6.4%
Little London	25.7%	24.2%	10.1%	9.7%	3.3%
Middleton	34.6%	31.5%	11.2%	11.9%	7.3%
Moor Allerton	31.7%	28.0%	7.8%	16.0%	3.1%
New Wortley	33.0%	31.1%	12.4%	13.3%	4.1%
North Seacroft	33.0%	29.9%	9.8%	15.1%	3.5%
Osmondthorpe	34.8%	31.2%	9.5%	13.8%	7.2%
Richmond Hill	38.3%	35.4%	10.9%	15.2%	8.0%
South Seacroft	38.7%	34.7%	12.3%	12.1%	9.1%
Spens	35.2%	31.9%	9.9%	15.4%	5.5%
Swallow Hill	33.4%	31.3%	11.3%	13.4%	5.7%
Wythers	31.9%	28.8%	9.6%	12.2%	5.9%
Combined Area	33.0%	30.0%	10.5%	12.9%	5.4%
Leeds	15.1%	13.1%	4.6%	6.1%	1.9%

Figure 2 below details the May 09 out of work benefit claimant rates in each of the NI 153 localities and shows that:

- 13 of the 22 NI153 localities had an out of work benefit claimant rate higher than the overall NI 153 combined locality rate of 30%
- the three NI 153 localities with the highest out of work benefit claimant rates were in descending order: Richmond Hill (35.4%), South Seacroft (34.7%) and Hunslet (32.9%)
- the three NI 153 localities with the lowest out of work benefit claimant rates were in ascending order: Holbeck (23.0%), Little London (24.2%) and Moor Allerton (28.0%)
- Holbeck and Little London localities were the only NI 153 areas that had an out of work benefit rate that was less than double that of the overall Leeds City area out of work benefit rate.

**Figure 2 A graph comparing out of work benefit claimant rates in each NI 153 locality (Quarterly data May 09)**

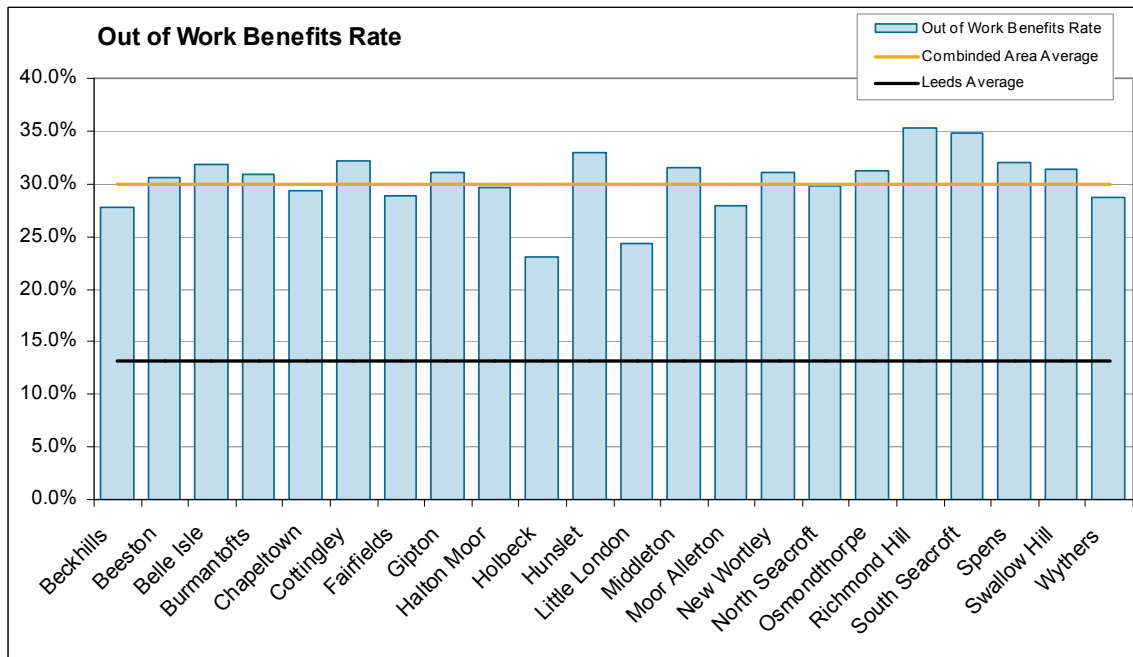


Figure 3 below details the May 09 Incapacity Benefit/ESA claimant rates in each of the NI 153 localities and shows that:

- 13 of the 22 NI153 localities had an Incapacity Benefit/ESA claimant rate higher than the overall NI 153 locality rate of 12.9%
- the NI 153 localities with three highest Incapacity Benefit/ESA claimant rates were in descending order: Moor Allerton (16.0%), Hunslet (15.9%) and both Cottingley and Spens (both with a rate of 15.4%)
- the NI 153 localities with the three lowest Incapacity Benefit/ESA claimant rates were in ascending order: Little London (9.7%), both Holbeck and Beckhills (both with a rate of 10.0%), and Chapeltown (11.7%)

**Figure 3 A graph comparing Incapacity Benefit/ESA claimant rates in each NI 153 locality (Quarterly data May 09)**

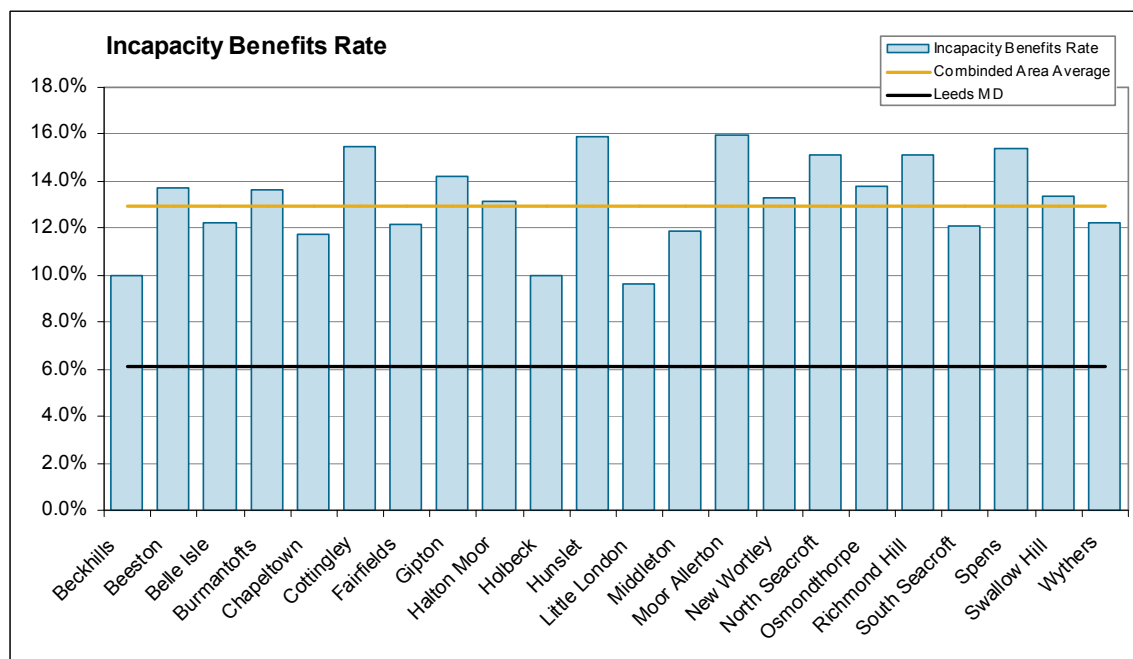


Figure 4, on page 12, details the May 09 Lone Parent claimant rates in each of the NI 153 localities and shows that:

- 11 of the 22 NI 153 localities had a Lone Parent claimant rate higher than the overall NI 153 locality rate of 5.4%
- the NI 153 localities with three highest Lone Parent claimant rates were in descending order: South Seacroft (9.1%), Richmond Hill (8.0%) and Middleton (7.3%)
- the NI 153 localities with the three lowest Lone Parent claimant rates were in ascending order: both Holbeck and Moor Allerton (both with a rate of 3.1%), Little London (3.3%), and North Seacroft (3.5%)

**Figure 4 A graph comparing Lone Parent claimant rates in each NI 153 locality (Quarterly data May 09)**

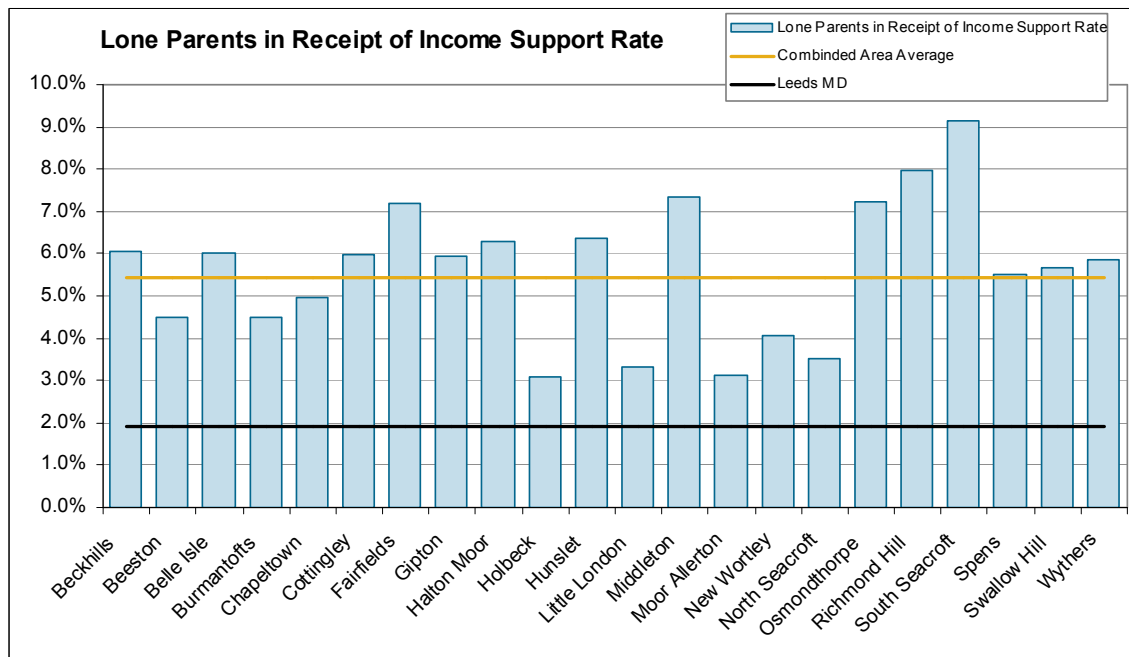


Table 7, on page 13, compares the total count and breakdown by category of WACG claimants between the current reported quarter May 09 and the previously reported quarter February 09. The analysis shows that:

- there are now 16,225 out-of-work benefit claimants across the NI 153 areas, an increase of 220 (1.4%) from the previous quarter (which compares to a city wide increase of 1.8%)
- the three localities with the greatest percentage increase in out of work benefit claimants compared to the previous quarter rates were in descending order: Chapeltown (5.3%), Swallow Hill (5.2%) and Cottingley (4.9%)
- there are now 6,980 Incapacity Benefit/ESA claimants across the NI 153 areas, an increase of 25 (0.4%) from the previous quarter (which compares favourably to a city wide increase of 0.3%)
- the three localities with the greatest percentage increase in Incapacity Benefit/ESA claimants compared to the previous quarter rates were in descending order: Fairfields (4.8%), Wythers (4.5%) and Beeston (4.3%) .
- 15 of the 22 localities experienced a drop in the number of individuals claiming Lone Parent Income Support compared to the previous quarter
- there are now 2,930 Lone Parent Income Support claimants across the NI 153 areas, a decrease of 100 (-3.3%) from the previous quarter (which compares to a city wide decrease of 3.1%)
- the three localities with the greatest percentage increase in JSA claimants compared to the previous quarter rates were in descending order: Swallow Hill (22.2%), Cottingley (21.9%) and Belle Isle (17.5%)
- there are now 5,680 JSA claimants across the NI 153 areas, an increase of 305 (5.7%) from the previous quarter (which compares to a city wide increase of 6.0%)



**Table 7 Comparison between Q1 Feb 09 and Q2 May 09 WACG claimants counts for each NI 153 locality and each claimant type**

	Total number of WACG claimants			“NI 152” Total (Out of Work benefit claimants)			Job Seekers Allowance			Incapacity Benefit & ESA			Lone Parents on Income Support		
	Q1 Feb 09	Q2 May 09	% Diff.	Q1 Feb 09	Q2 May 09	% Diff.	Q1 Feb 09	Q2 May 09	% Diff.	Q1 Feb 09	Q2 May 09	% Diff.	Q1 Feb 09	Q2 May 09	% Diff.
Beckhills	330	335	1.5%	315	320	1.6%	110	115	4.5%	120	115	-4.2%	65	70	7.7%
Beeston	1685	1745	3.6%	1555	1605	3.2%	535	580	8.4%	690	720	4.3%	255	235	-7.8%
Belle Isle	1010	1040	3.0%	910	950	4.4%	315	370	17.5%	365	365	0.0%	190	180	-5.3%
Burmantofts	1605	1575	-1.9%	1495	1485	-0.7%	560	545	-2.7%	640	655	2.3%	225	215	-4.4%
Chapelton	915	960	4.9%	845	890	5.3%	315	350	11.1%	350	355	1.4%	150	150	0.0%
Cottingley	675	715	5.9%	615	645	4.9%	160	195	21.9%	320	310	-3.1%	110	120	9.1%
Fairfields	285	290	1.8%	255	260	2.0%	80	80	0.0%	105	110	4.8%	65	65	0.0%
Gipton	1620	1625	0.3%	1470	1470	0.0%	440	455	3.4%	670	670	0.0%	285	280	-1.8%
Halton Moor	855	870	1.8%	780	800	2.6%	225	250	11.1%	355	355	0.0%	180	170	-5.6%
Holbeck	650	645	-0.8%	605	600	-0.8%	240	240	0.0%	265	260	-1.9%	75	80	6.7%
Hunslet	350	350	0.0%	310	310	0.0%	85	90	5.9%	150	150	0.0%	65	60	-7.7%
Little London	800	810	1.3%	760	765	0.7%	305	320	4.9%	315	305	-3.2%	110	105	-4.5%
Middleton	925	945	2.2%	845	860	1.8%	290	305	5.2%	325	325	0.0%	205	200	-2.4%
Moor Allerton	595	605	1.7%	525	535	1.9%	140	150	7.1%	310	305	-1.6%	55	60	9.1%
New Wortley	795	770	-3.1%	750	725	-3.3%	295	290	-1.7%	315	310	-1.6%	100	95	-5.0%
North Seacroft	915	895	-2.2%	830	810	-2.4%	280	265	-5.4%	410	410	0.0%	105	95	-9.5%
Osmondthorpe	970	1010	4.1%	865	905	4.6%	245	275	12.2%	385	400	3.9%	215	210	-2.3%
Richmond Hill	715	720	0.7%	660	665	0.8%	205	205	0.0%	280	285	1.8%	155	150	-3.2%
South Seacroft	975	975	0.0%	875	875	0.0%	280	310	10.7%	325	305	-6.2%	245	230	-6.1%
Spens	325	320	-1.5%	295	290	-1.7%	95	90	-5.3%	135	140	3.7%	55	50	-9.1%
Swallow Hill	315	325	3.2%	290	305	5.2%	90	110	22.2%	125	130	4.0%	55	55	0.0%
Wythers	295	300	1.7%	265	270	1.9%	85	90	5.9%	110	115	4.5%	65	55	15.4%
Combined Area	17605	17825	1.2%	16005	16225	1.4%	5375	5680	5.7%	6955	6980	0.4%	3030	2930	-3.3%
Leeds	73795	75175	1.9%	64350	65500	1.8%	21655	22965	6.0%	30600	30685	0.3%	9800	9495	-3.1%





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**Report of the Head of Scrutiny and Member Development**

**Scrutiny Board (Environment and Neighbourhoods)**

**Date: 14<sup>th</sup> December 2009**

**Subject: Recommendation Tracking**

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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**1.0 Introduction**

- 1.1 Members introduced a formal recommendation tracking system in December 2006. Each Scrutiny Board receives a quarterly report, coinciding with the quarterly presentation of performance information, on the progress made in implementing the Board's recommendations.
- 1.2 This tracking system allows the Board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The Board will then be able to take further action as appropriate.
- 1.3 A standard set of criteria has been produced to enable the Board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required.
- 1.4 To assist Members with this task, the Principal Scrutiny Adviser has given a draft status for each recommendation. The Board is asked to confirm whether these assessments are appropriate, and to change them where they are not.
- 1.5 This quarterly report shows progress against outstanding recommendations arising from the following previous inquiries:
- Inquiry into Affordable Housing (2006)
  - Inquiry into CO2 emissions (2008)

1.6 There are also recommendations relating to a number of inquiries from the previous municipal year which are not included in this particular tracking report but will continue to be tracked as part of the Board's work programme. The current position of these is as follows:

- Dog Fouling Enforcement - Formal response was considered by the Board in July 2009 and a draft Dog Warden Strategy was considered in October 2009. An update report is scheduled for February 2009.
- Asylum Seeker Case Resolution – Formal response was considered by the Board in September 2009. Many of the recommendations had been implemented. An update is scheduled for February 2009.
- Older People's Housing – Formal response was considered by the Board in October 2009. An update report is scheduled for March 2009.
- Private Rented Sector Housing – Formal response was considered by the Board in October 2009. An update report is scheduled for March 2009.

## **2.0 Recommendations**

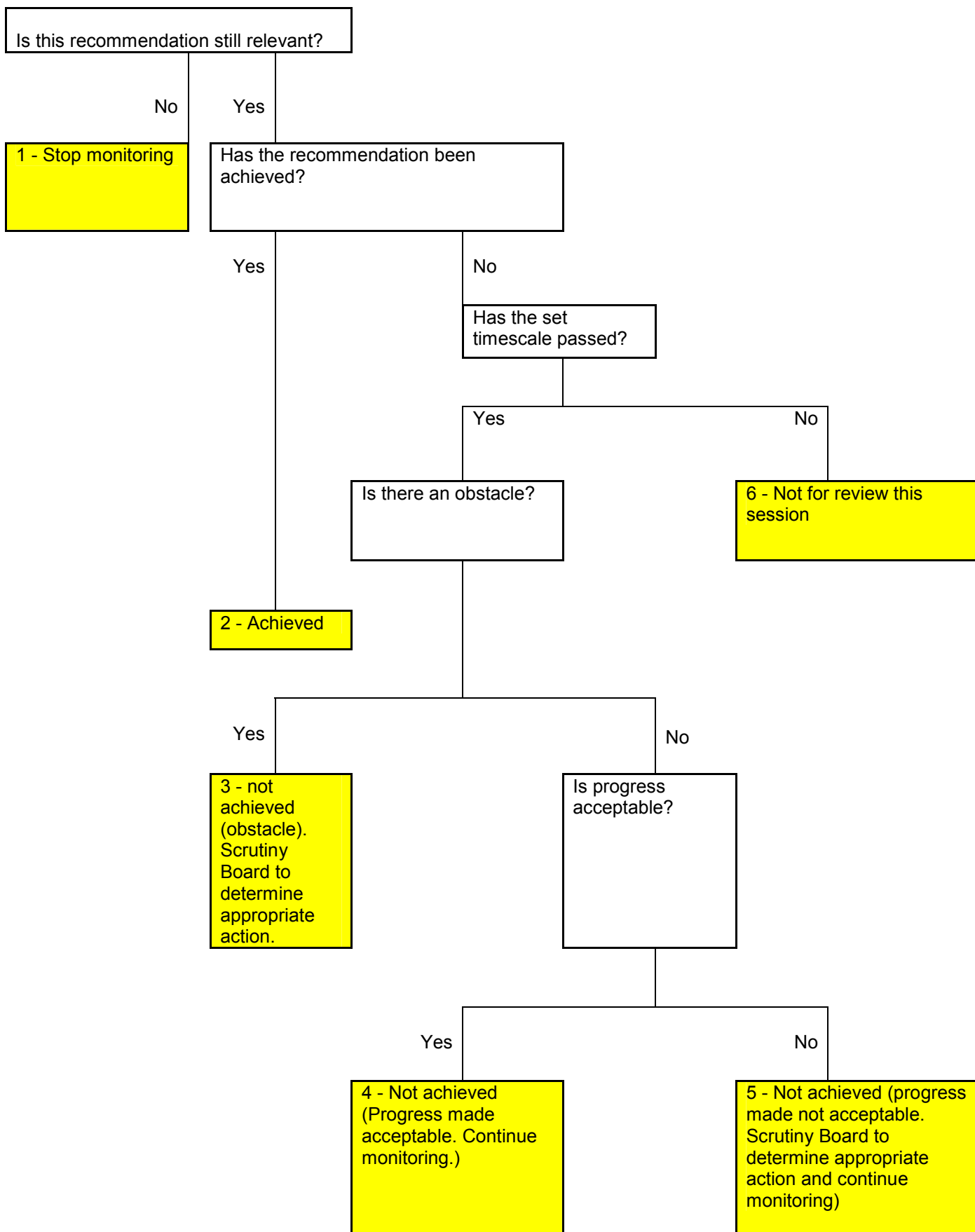
2.1 Members are asked to:

- Agree those recommendations which no longer require monitoring;
- Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

### Background Papers

None.

**Recommendation tracking flowchart and classifications:**  
**Questions to be Considered by Scrutiny Boards**



**Recommendation Tracking – Progress Report (December 2009)****Categories**

- 1 - Stop monitoring
- 2 - Achieved
- 3 - Not achieved (Obstacle)
- 4 - Not achieved (Progress made acceptable. Continue monitoring)
- 5 - Not achieved (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

**Inquiry into Affordable Housing (2006)**

<b>Recommendation for monitoring</b>	<b>Evidence of progress and contextual information</b>	<b>Status</b> (categories 1 – 6) (to be completed by Scrutiny)	<b>Complete</b>
<p><b>RECOMMENDATION 7</b></p> <p><b>That clear criteria for access to affordable housing is developed for all schemes, maintaining local links, and giving priority to those who have been displaced through regeneration schemes.</b></p>	<p><b>Previous response provided in March 2009:</b></p> <p>The Affordable Housing Delivery Plan that has been agreed by Executive Board set out a broad strategic framework in relation to developing criteria for access to affordable housing. Separate to this area Environment and Neighbourhoods and Development Dept are working closely to develop standardized section 106 agreements and in relation to new and existing planning applications are working closely to ensure that affordable housing requirements are fully met in line with the Supplementay Planning Guidance and that local requirements in terms of management and meeting the needs of the local community are met, An updated SPD affordable housing is being produced and having gone through all the various consultation processes should be adopted in early 2009.</p>		

	<p><b>Current Position:</b> 77 acres of council owned land has been made available for the provision of affordable housing. To date 4 schemes are on site and a further 4 due to start on site imminently.</p> <p>The target of 300 new units to be delivered in 2008/09 has been exceeded with 410 units being delivered. The target for 2009/10 is 500 and looks likely to be achieved.</p> <p>On each new affordable housing scheme a Local Lettings Plan will be developed in consultation with local ward members and residents groups. This will ensure that a plan is agreed which is appropriate to both the area and the scheme.</p> <p>The new affordable housing developed will assist with the delivery of regeneration schemes and the rehousing of those displaced.</p> <p>In relation to planning policy developments :</p> <ul style="list-style-type: none"> <li>• Standardised Section 106 agreements are being developed</li> <li>• The updated SPD for Affordable Housing has been delayed following external challenges to the process. It is anticipated that the revised SPD will be completed by spring 2010.</li> </ul>	2 (Achieved)	
<p><b>RECOMMENDATION 8</b></p> <p><b>That a co-ordinated approach to marketing affordable housing is established to ensure that those who are eligible are given opportunity to benefit from the schemes.</b></p>	<p><b>Previous response provided in March 2009:</b></p> <p>The Housing Market Assessment will inform and advise in terms of housing need across all tenures. Development Department and Environment and Neighbourhoods are working to ensure a co-ordinated approach towards the marketing of affordable housing. In addition Environment and Neighbourhoods are working closely with registered social landlords who will be either managing or marketing properties to take into account local requirements where applicable.</p>		

	<p><b>Current position:</b></p> <p>This area of work is still to be developed and has been identified within the Affordable Housing Service Plan to be developed for 2010/11.</p> <p>Within Housing Strategy and Solutions , Housing Options have been restructured and homeless prevention has been recognized for reducing homelessness through innovative work. The marketing of affordable housing will be considered as another option to prevent homelessness along with other initiatives such as mortgage rescue.</p> <p>The approach will be developed in conjunction with Housing Strategy and Solutions and the Affordable Housing Team within Housing Services. Preliminary discussions have taken place with a further workplan being agreed.</p> <p>In the Affordable Housing Team a reference group has been established with registered social landlords to review policy and practice in terms of effective joint working in order to improve the marketing of affordable housing accommodation</p>	4 - Not achieved (Progress made acceptable. Continue monitoring.)	
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## CO2 Emissions Inquiry (2008)

Recommendation for monitoring	Evidence of progress and contextual information	Status (categories 1 – 6) (to be completed by Scrutiny)	Complete
<p>4. That the potential for further reductions in CO2 emissions through changes to the current usage patterns of street lighting be reviewed in more detail, and includes consideration of the implications associated with altering the times that street lights are on and potentially through selective dimming late at night.</p>	<p><b>Previous response provided in March 2009:</b></p> <p>Columns - In the first 5 years of our project, the 80,000 old concrete columns will be replaced by approx 14% fewer steel units.</p> <p>Lanterns - Using mainly the 'Philips Cosmopolis' unit on our PFI project has enabled us to get more light for the energy we consume. This is because the old Low/High Pressure Sodium lights actually consume more than their rating; e.g. we can now get the same amount of light for 64W of energy whereas the old unit consumed 84W.</p> <p>Trimming - As the old street lights are replaced throughout the city, the new units will be installed with a 55/28 lux cell to control the switching. This will replace the 70/35 lux on all the existing columns. This saves approx 8-9 mins burning time per unit, per day. With more than 100,000 units (lighting columns and signs) across the city, this can amount to a substantial reduction (292m minutes of lighting time, at an average of 50W per lamp, is equivalent to 243MWh or 127 tonnes CO<sub>2</sub>).</p> <p>Dimming - Standards required for lighting roads are based on a number of factors one of which is traffic flow. We are working with our PFI partners at Southern Electric Contracting to ensure that major highways which only carry small volumes of traffic outside peak hours at night are identified and the benefits of dimming considered. Whilst the technology is available, so-called experts are</p>		

still not 100% convinced of its reliability. We will be undertaking a trial in conjunction with our partners at SEC very shortly.

LED's - The technology is still not available at suitable quality and cost for highway lighting. However, LED tunnel lighting is more advanced and when the lighting is replaced in the Leeds/ Bradford Airport tunnel, a 'part LED' solution will be implemented. The entry and exit portals will need to be lit with conventional fittings to achieve the required levels, but the internal running lights will be done with LED's. This will reduce energy consumption inside the tunnel by approx 70-80%.

**Current position:**

Under the terms of the Street Lighting PFI agreement, Southern Electric Contracting (SEC) are required to meet milestones associated with the lighting replacement programme. SEC have successfully achieved milestones 1 to 6 and are on target to meet milestone 7 of 10 within the agreed timescale. Currently this has resulted in a reduction in the total number of street lights by 8%.

A trial of LED street lights has been installed and the local residents are being consulted to establish their view of the performance and appearance of this type of lighting. Similarly a dimming trial has been installed, again resident's opinion is to be obtained.

Work is scheduled to commence on the relighting of the LBIA tunnel in January 2010. The new lighting solution will include LED lighting.

1 – Stop monitoring

(Recommend that any further monitoring is carried out by the City Development Scrutiny Board as part of performance management)

<p>5. That a policy be developed and implemented to ensure the use of Whole Life Costing analysis when specifying new-build and major refurbishment projects, including the development of a linked, ring-fenced, fund to pay additional capital costs where revenue costs would be recouped within an agreed time period.</p>	<p><b>Previous response provided in March 2009:</b></p> <p>Initial discussions have been held with Alan Gay regarding funding additional capital costs for BREEAM excellent. The preferred option is to use prudential borrowing powers to access finance where there is a solid WLC business case. A funding policy will be confirmed as part of policy development.</p> <p><b>Current position:</b></p> <p>Sustainable Buildings Procurement Strategy to be recommended to Executive Board meeting of 12 February 2010.</p> <p>The NI185 Action Plan contains specific actions to improve the sustainability of new buildings and major refurbishment, including developing funding arrangements for additional capital requirements (actions 4.9.1-4.12). This is regularly monitored and reported through the Council Business Plan Action Tracker VP5a with actions 4.9.1-4.12 currently on target. We therefore recommend stopping monitoring this action through Environment Scrutiny.</p>	<p>1 – Stop monitoring</p> <p>(Recommend that any further monitoring is carried out by the City Development Scrutiny Board as part of performance management)</p>	
<p>6. That the Board, or its successor body be kept up-to-date regarding:</p> <ul style="list-style-type: none"> <li>(i) The ongoing investigations around the use of alternative fuelled vehicles in the Council's fleet.</li> <li>(ii) The outcome of the current review of CO2 emissions from vehicle deployment and the arising targeted reduction programme</li> </ul>	<p><b>Previous response provided in March 2009:</b></p> <p>(i) Retrofitting of Connaught diesel electric hybrid kit has not taken place due to Cenex withdrawing funding for the programme.</p> <p>Work is continuing towards the CNG and Dual-fuel RCV demonstration project with a target commencement date of May 09. A CNG van has also been added in to the demonstration project using external grant funding from the Ashden Charity award scheme. The three vehicles will be fuelled with carbon neutral biomethane for the duration of the trial. An initial offer of additional</p>		

funding towards this project has been received from Cenex subject to terms and conditions being agreed on the monitoring and reporting of the trial vehicles. We are also working with a partnership looking for support to develop a diesel-electric hybrid refuse collection vehicle, which we could trial within Leeds.

Leeds City Council was accepted on to the Low Carbon Vehicle Procurement Programme (LCVPP) with the best application from 72 hopefuls. The programme is designed to introduce fleet scale demonstration trials of lower carbon and all electric panel vans. Leeds will have around 40 such vehicles due for renewal during the next financial year.

(ii) The green fleet review highlighted that 158 HGVs (15% of the total Council fleet) was responsible for consuming 45% of the total fuel consumption (3.8m litres). Of these 158 HGVs, 65 are RCVs averaging around 3.5mpg and accounting for over 40% of the entire fleet carbon footprint.

These vehicles therefore offer the greatest prospect for making the most significant reductions to Council fleet CO<sub>2</sub> emissions, at lowest cost per tonne of carbon saved. It is actually possible that initial increase in investment would return a net cost saving over a 5 year period. A trial has been set up to investigate this possibility (see 6(i) above).

Further work will be taken to try and drill down emissions to particular vehicle and service provision areas in an attempt to identify possible alternative technology solutions most appropriate for the individual vehicles role. Participation in the LCVPP should assist in this work.

	<p><b>Current position:</b></p> <p>i) The RCV demonstration project met with initial vehicle delivery problems, However the one vehicle began operational duty on 16<sup>th</sup> June 2009. The Dual-fuel RCV was not ready to begin operations until late August effectively delaying the beginning of it's trial until industrial action has ceased. There have been some difficulties experienced related to the refueling infrastructure which are being addressed, however the vehicle appeared to performed well up to the onset of industrial action.</p> <p>£10k funding towards CNG van sized vehicle is still available to LCC. However the service area intending to purchase the vehicle has encountered budgetary constraints and has so far not placed an order. It may be that the funding is now put towards the provision of an a CNG vehicle within Streetscene based at the same depot as the RCVs.</p> <p>The terms and conditions for accepting £10k funding from Cenex towards monitoring and reporting of the project have been agreed. It has been agreed to provide a preliminary report analysing the data collected so far from the CNG vehicle and discussing the practical issues of encountered in setting up the trial and data collection methodology.</p> <p>Leeds has ordered 20 vans (16 diesel-electric hybrid and 4 all electric) under the Low Carbon Vehicle Procurement Programme (LCVPP) which should start arriving on the fleet just before the end of the 09/10 financial year.</p> <p>ii) Work has started on vehicle service and refueling records to help identify which services and operations are the most polluting. Fleet Services and Transport Policy are currently assessing the cost /benefit of signing up to the EST Motorvate Programme, which primarily focuses on the detailed recording of the mileage and fuel</p>	<p>1 – Stop monitoring</p> <p>(Recommend that any further monitoring is carried out by the City Development Scrutiny Board as part of performance management)</p>	
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	<p>usage of vehicles under 3.5T.</p> <p>Data collected over the first three months operation of the biomethane powered CNG Mercedes RCV indicates CO2 emission savings of between 55 and 65% can be expected over the standard vehicle operating on a 5% biodiesel blend.</p> <p>A trial is also currently underway testing an HGV fitted with an onboard hydrogen generator. It is claimed to improve combustion and reduce fuel consumption.</p> <p>Details of recent interventions initiated by Fleet Services and Transport Policy were submitted to the EST's Fleethero award scheme. Leeds' entry made the final shortlist.</p> <p>Detailed actions to reduce CO<sub>2</sub> emissions from fleet vehicles, through both improving efficiency and switching fuels are included within the NI185 Action Plan. This is regularly monitored and reported through the Council Business Plan Action Tracker VP5a with all relevant actions in that plan currently on target. We therefore recommend stopping monitoring this action through Environment Scrutiny.</p>		
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Originator: A Brogden

Tel: 2474553

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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (Environment and Neighbourhoods)

Date: 14<sup>th</sup> December 2009

### Subject: Procurement of the Grounds Maintenance Contract for 2011 – Draft Interim Statement

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#### Electoral Wards Affected: All



Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1.0 Introduction

- 1.1 Grounds maintenance continues to be an area of priority for Scrutiny and in June 2009 it was brought to the Board's attention that the procurement process for the new grounds maintenance contract in 2011 had commenced.
- 1.2 The Board agreed to establish a working group to oversee the procurement process for the new contract, ensuring that recommendations from the earlier Scrutiny inquiry in 2005 had been taken forward and lessons learned from the existing contract was also being reflected in the new specification.
- 1.3 The working group has now held 4 meetings and considered evidence from representatives from Environment and Neighbourhoods, the four client groups (3 ALMOs and Highway Services) and representatives from local Parish and Town Councils.
- 1.4 At this stage of the procurement process, it was considered appropriate for the Board to produce an interim Statement setting out its initial findings and recommendations for the attention of the Executive Board and Grounds Maintenance Project Board.
- 1.5 The Board's draft interim Statement will follow and be made available prior to the meeting for the Board's consideration.
- 1.6 Scrutiny Board Procedure Rule 16.3 states that "where a Scrutiny Board is considering making specific recommendations it shall invite advice from the appropriate Director(s) prior to finalising its recommendations. The Director shall consult with the appropriate Executive Member before providing any such advice. The

detail of that advice shall be reported to the Scrutiny Board and considered before the Statement is finalised”.

- 1.7 Any advice received will be reported at the Board’s meeting for consideration, before the Board finalises its statement.
- 1.8 Once the Board publishes its final statement, the appropriate Director(s) will be asked to formally respond to the Scrutiny Board’s recommendations within three months.

## **2.0 Recommendations**

- 2.1 Members are asked to consider and agree the Board’s interim Statement on the procurement of the new Grounds Maintenance Contract for 2011.

### Background Papers

None





Originator: A Brogden

Tel:2474553

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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (Environment and Neighbourhoods)

Date: 14<sup>th</sup> December 2009

### Subject: Current Work Programme

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#### Electoral Wards Affected: All

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

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## 1.0 Introduction

- 1.1 A copy of the Board's work programme is attached for Members' consideration (appendix 1). This includes an update on the reviews being conducted by the Board's working groups.
- 1.2 Appendix 2 is the current Forward Plan of Key Decisions for the period 1<sup>st</sup> December to 31<sup>st</sup> March 2010.

## 2.0 Recommendations

- 2.1 The Board is requested to:
- (i) Determine from these documents whether there are any additional items the Board would wish to add to its Work Programme.
  - (ii) Receive and make any changes to the attached Work Programme following decisions made at today's meeting.

### Background Papers

None

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**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

<b>Meeting date: 11<sup>TH</sup> January 2010</b>			
<b>Inquiry into recycling</b>	To consider evidence in line with session two of the Board's inquiry		DP
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with session one of the Board's inquiry.		
<b>Meeting date: 8<sup>th</sup> February 2010</b>			
<b>Inquiry into Recycling</b>	To consider evidence in line with session three of the Board's inquiry		DP
<b>Integrated offender Management Inquiry</b>	To consider evidence in line with sessions two and three of the Board's inquiry.		RP
<b>Asylum Seeker Case Resolution</b>	To receive an update report on the Asylum Seeker Case Resolution programme and progress against the Board's earlier recommendations.		B
<b>Procurement of Contracts in Housing</b>	To consider and agree the Board's final Statement following its review of the procurement of contacts in housing.		RP

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

<b>Meeting date: 8<sup>TH</sup> March 2010</b>			
<b>Performance Management</b>	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
<b>EASEL Inquiry</b>	To consider and agree the Board's draft inquiry report		RP
<b>Worklessness</b>	To consider and agree the Board's final Statement following its review into Worklessness.		
<b>Meeting date: 19<sup>TH</sup> April 2010</b>			
<b>Annual Report</b>	To consider the Board's contribution to the Scrutiny Annual Report.		
<b>Inquiry into Recycling</b>	To consider and agree the Board's draft inquiry report.		DP
<b>Integrated offender Management Inquiry</b>	To consider and agree the Board's draft inquiry report.		

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Unscheduled Items</b>			
<b>ALMO Management Review</b>	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
<b>Area Management Review</b>	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
<b>Climate Change</b>	To conduct an Inquiry into Climate Change.	This was a referral from the Executive Member for Environmental Services in June 2009. In acknowledging the interest expressed by the City Development Scrutiny Board in this topic area, the Board agreed to keep this request in the work programme as unscheduled pending the decision of the City Development Scrutiny Board as to the scope of their inquiry.	RFS
<b>Future options for Council Housing</b>	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

<b>Working Groups</b>		
<b>Working group</b>	<b>Membership</b>	<b>Current position</b>
<b>Lettings</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	<p>The working group met on 16<sup>th</sup> November 2009 in line with session 2 of this review. The purpose of this meeting was to get views from Leeds Housing Options, ALMOS/BITMO, ASBU and Police Community Safety on the following:</p> <ul style="list-style-type: none"> <li>• The benefits and limitations of Personal Housing Plans in the housing application and assessment process;</li> <li>• The type of information that should be included in Personal Housing Plans;</li> <li>• How information can be shared more effectively between the relevant partners with a view to developing an information sharing protocol.</li> </ul> <p>At the next session in December, the working group will be inviting tenant representatives from the ALMOs and Leeds Tenants Federation to share their views on the level of support given to customers during the bidding process and how Personal Housing Plans could be used as a tool during this process. It was also be discussing the benefits and limitations of Introductory Tenancies and Demoted Tenancies when managing tenancies.</p>
<b>Procurement of Contracts in Housing</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde	<p>The working group held its final session on 24<sup>th</sup> October 2009. At this meeting, the working group discussed in more detail the contract management and monitoring arrangements currently in place within Environment and Neighbourhoods and any lessons learned from the previous Called In decision.</p> <p>The working group also explored links with other directorates, particularly Adult Social Care and Children’s Services, in terms</p>

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED NOVEMBER 2009**

		<p>of developing a more joined up approach towards procuring and managing housing contracts for vulnerable clients.</p> <p>A draft Statement of the Board will be brought to the Board's February meeting for consideration and agreement.</p>
<b>Worklessness</b>	<p>Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Josie Jarosz</p>	<p>The working group met on 17<sup>th</sup> November in line with session two of this review. Officers from Environment and Neighbourhoods, Economic Services and Jobcentre Plus attended this meeting to discuss the importance of pre-employment provision and how this feeds into the new Employment Leeds delivery model.</p> <p>A separate update report on this review is addressed as a separate item on the agenda.</p>
<b>Grounds Maintenance Contract 2011</b>	<p>Councillor Barry Anderson Councillor Ann Blackburn Councillor Ann Castle Councillor David Hollingsworth</p>	<p>The working group met again on 10<sup>th</sup> November 2009 with representatives from local Parish and Town Councils and officers from Environment and Neighbourhoods, the 3 ALMOs and Highways Services.</p> <p>The working group considered the feedback from the consultation with Area Committees regarding the future content of the grounds maintenance contract and also received the latest draft contract specification.</p> <p>At this stage, it was agreed that an interim Statement of the Board regarding the procurement of the new contract would be taken to the Board's December meeting for agreement and forwarded to the Executive Board for consideration in January.</p>

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# **FORWARD PLAN OF KEY DECISIONS**

1 December 2009 – 31 March 2010

**LEEDS CITY COUNCIL****FORWARD PLAN OF KEY DECISIONS**

For the period 1 December 2009 to 31 March 2010

<b>Key Decisions</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>Documents to be Considered by Decision Maker</b>	<b>Lead Officer</b> (To whom representations should be made and email address to send representations to)
Request to extend the existing Supporting People Contract with Foundation Housing for 1 Year from 12.2.2010 to 11.2.2011 Approval to invoke contract procedure rules to extend the existing Supporting People Contract with Foundation Housing for 1 year from 12.2.2010 to 11.2.2011	Director of Environment and Neighbourhoods	1/12/09	N/A	Reports to be presented to the Commissioning Body and Delegated Decision Panel prior to decision being taken	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk

<p>Private Sector Housing Needs and Future Investment priorities Approval of recommendations for the future strategy and investment in private sector housing in Leeds</p>	<p>Executive Board (Portfolio: Environmental Services)</p>	<p>9/12/09</p>	<p>Previously undertaken</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer Environmental Services andy.beattie@leeds.gov.uk</p>
<p>Pilot Council House Build Project Injection and authority to spend from Executive Board to purchase 20x2 bed properties built by Keepmoat.</p> <p>To use the land receipt from the sale of Evelyn Place, (less than best) and the former Waterloo school site (less than best) as contributions to the purchase price of the units.</p> <p>To agree that Keepmoat build the new council properties at Silveroyd Hill under a licence agreement.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>9/12/09</p>	<p>The Chief Housing Services Officer has discussed this issue with both the Lead Member for Environment and Neighbourhoods as well as the Chair of the Strategic Affordable Housing Partnership Board</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods megan.godsell@leeds.gov.uk</p>

<p>Recycling Improvement Plan To endorse the approach to extending access to recycling across the city and approve the reprofiling of an existing contingency sum to provide the funding to commence the improvement plan as scoped.</p>	<p>Executive Board (Portfolio: Environmental Services)</p>	<p>9/12/09</p>	<p>With members and residents of the specified areas</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods susan.upton@leeds.gov.uk</p>
<p>Leeds Housing Strategy/ Leeds Private Rented Strategy Approve the Leeds Housing Strategy/Leeds Private Rented Strategy</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>9/12/09</p>	<p>Previously undertaken</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods bridget.emery@leeds.gov.uk andy beattie@leeds.gov.uk</p>
<p>Demolition of properties in advance of Private Finance Initiative Scheme - Little London, Beeston Hill and Holbeck Approval of necessary capital expenditure to demolish empty properties at Carlton Towers and Carlton Carr and Carlton Gate, Little London and Holbeck Towers, Gaitskell Grange, Holbeck.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>9/12/09</p>	<p>Executive Members Ward Members Aire Valley Homes West North West Homes</p>	<p>The report to be issued to the decision maker with the agenda for the meeting.</p>	<p>Director of Environment and Neighbourhoods iain.kyles@leeds.gov.uk</p>

## Appendix 2

Recycling of long term empty private properties Approval for the mechanism of disposal for private sector properties purchased via the recycling empties scheme	Executive Board (Portfolio: Neighbourhoods and Housing)	9/12/09	Legal, Asset Management, Councillor Les Carter – Lead Member for Environment and Neighbourhoods	The report to be issued to the decision maker with the agenda for the meeting	Chief Officer Environmental Services mark.ireland@leeds.gov.uk
RHB Programme 2008 - 11 Update Updating Authority to Spends and Injection Grant Funding and private sector contributions. No schemes above £500k	Executive Board (Portfolio: Neighbourhoods and Housing)	9/12/09	RHB Programme Board	The report to be issued to the decision maker with the agenda for the meeting	Chief Housing Services Officer stephen.boyle@leeds.gov.uk

## Appendix 2

Request to enter into a Supporting People Contract with ECHG for the Bracken Court Service, Ladybeck House Service and the Floating and Rough Sleepers Service at a total contract value of £726,515.25 per annum Authorisation to enter into a Supporting People contract with ECHG for the Bracken Court Service, Ladybeck House Service and the Floating and Rough Sleepers Service at a total contract value of £726,515.25 per annum	Director of Environment and Neighbourhoods	1/1/10	n/a	Report to be presented to the Delegated Decision Panel	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk
Acquisition of 2 Branch Road, Armley Approval to acquire 2 Branch Road, Armley, through negotiation with the building owner, to support the regeneration of the West Leeds Gateway	Executive Board (Portfolio: Neighbourhoods and Housing)	6/1/10	Armley Ward Members, West Leeds Gateway Programme Board on which the Executive Member for Development and Regeneration sits.	The report to be issued to the decision maker with the agenda for the meeting	Director of Environment and Neighbourhoods michelle.anderson@leeds.gov.uk

Update to Executive Board on Lettings Policy Review  
 This report updates Executive Board on developments since the Executive Board meeting in July 2009, and is on the government's statutory guidance on allocations. It covers progress made on:

- Improving the management and allocation of tenancies
- Greater sharing of information with the Police
- the possibility of developing quotas or giving higher preference to good tenants
- incorporating government guidance which allows local authorities to give greater preference to meet local priorities
- ensuring the proposals for the lettings policy review are legally robust and contribute to the Council's equality

Executive Board  
 (Portfolio:  
 Neighbourhoods  
 and Housing)

6/1/10

The report to be issued to the decision maker with the agenda for the meeting

Appendix 2

Chief Housing  
 Services Officer  
 kathryn.bramall@leeds.gov.uk

<p>Chapeltown and Armley Townscape Heritage Initiative schemes</p> <ul style="list-style-type: none"> <li>For Executive Board to include an allocation of Leeds Local Enterprise Growth Initiative (LEGI) Funding into the Capital Programme of the City Council to assist funding the Armley and Chapeltown Townscape Heritage Initiative (THI) schemes</li> </ul>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>6/1/10</p>	<p>West Leeds Gateway Programme Board, IMP Act (Improving Chapeltown), ward councillors</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods richard.spensley@leeds.gov.uk</p>
<p>East Leeds Household Waste Sort Site Re-development To award contract to redevelop this waste recycling facility</p>	<p>Chief Officer Environmental Services</p>	<p>1/2/10</p>	<p>Local residents and Councillors prior to works commencing</p>	<p>Tender Documents</p>	<p>Chief Officer Environmental Services susan.upton@leeds.gov.uk</p>
<p>Lifetime Neighbourhoods (Round 6 Housing) Outline Business Case To approve the Outline Business Case and Project Affordability Position.</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>12/2/10</p>	<p>PFI Housing Project Board and PPP/PFI Coordination Board</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Environment and Neighbourhoods christine.addison@leeds.gov.uk</p>



Treatment of kerbside collected food waste Approval of strategy and business case for procurement of food waste processing capacity	Executive Board (Portfolio: Environmental Services)	10/3/10	Waste Solution Programme Board, Planning, City Development	The report to be issued to the decision maker with the agenda for the meeting	Appendix 2 Director of Environment and Neighbourhoods andrew.mason@leeds.gov.uk
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